

FAREHAM

BOROUGH COUNCIL

COUNCIL MEETING SUMMONS

Members of Fareham Borough Council are hereby summoned to attend a meeting of the Council to be held in the Council Chamber, Civic Offices, Fareham, on **THURSDAY, 15 DECEMBER 2022**, commencing at **6.00 pm**.

The Mayor: Councillor Michael Ford, JP

The Deputy Mayor: Councillor Fred Birkett

Councillor Chrissie Bainbridge	Councillor David Hamilton
Councillor Ian Bastable	Councillor Tiffany Harper
Councillor Susan Bayford	Councillor Pal Hayre
Councillor Roger Bird	Councillor Connie Hockley
Councillor Pamela Bryant	Councillor Stephen Ingram
Councillor Frair Burgess	Councillor Kay Mandry
Councillor Joanne Burton	Councillor Simon Martin
Councillor Louise Clubley	Councillor Jacquie Needham
Councillor Malcolm Daniells	Councillor Paul Nother
Councillor Harry Davis	Councillor Sarah Pankhurst
Councillor Steve Dugan	Councillor Katrina Trott
Councillor Tina Ellis	Councillor Nick Walker
Councillor Jack Englefield	Councillor Mrs Susan Walker
Councillor David Foot	Councillor Seán Woodward
Councillor Nick Gregory	



1. Prayers

The meeting will commence with a short service of prayers.

2. Apologies for Absence

3. Minutes (Pages 5 - 18)

To confirm as a correct record the minutes of the Council Meetings held on 27 October 2022

4. Mayor's Announcements

5. Executive Leader's Announcements

6. Executive Members' Announcements

7. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

8. Presentation of Petitions

To receive any petitions presented by a member of the Council.

Note: any petition so presented will be dealt with in accordance with the Council's petition scheme.

9. Deputations

To receive any deputations of which notice has been given.

10. Reports of the Executive

To receive, consider and answer questions on reports and recommendations of the Executive. Minutes of the meetings of the Executive and a schedule of individual Executive member decisions are appended.

(1) Minutes of meeting Monday, 7 November 2022 of Executive (Pages 19 - 24)

(2) Minutes of meeting Friday, 11 November 2022 of Executive (Pages 25 - 28)

(3) Minutes of meeting Tuesday, 6 December 2022 of Executive (Pages 29 - 34)

(4) Schedule of Individual Executive Member and Officer Delegated Decisions (Pages 35 - 36)

11. Reports of Other Committees

To receive the minutes of the following Committees and to consider and answer questions on any reports and recommendations made.

- (1) Minutes of meeting Wednesday, 9 November 2022 of Planning Committee (Pages 37 - 52)
- (2) Minutes of meeting Monday, 21 November 2022 of Audit and Governance Committee (Pages 53 - 56)

12. Reports of the Scrutiny Panels

To receive, consider and answer questions on reports and recommendations of the meetings of the Scrutiny Panels.

- (1) Minutes of meeting Tuesday, 18 October 2022 of Climate Change Scrutiny Panel (Pages 57 - 60)
- (2) Minutes of meeting Tuesday, 1 November 2022 of Health and Public Protection Scrutiny Panel (Pages 61 - 66)

13. Questions under Standing Order 2.12

To answer questions pursuant to Standing Order 2.12 for this meeting.

14. Motions under Standing Order 2.6

Members will be informed, prior to the meeting, of any motion duly notified in accordance with Standing Order 2.6 but received after print and dispatch of the agenda.

15. Members' Safety (Pages 67 - 76)

A report by the Head of Democratic Services.

16. Schedule of Committee Meetings 2023/24 (Pages 77 - 82)

A report by the Head of Democratic Services.

17. Annual Review of the Corporate Strategy 2017-2023 (Pages 83 - 108)

A report by the Director of Leisure and Community.

18. Appointments to Outside Bodies

The Council is invited to make an appointment to the Strategic Aviation Special Interest Group (SASIG) for the Local Government Association.

The Strategic Aviation Special Interest Group (SASIG) leads for the Local Government Association on aviation policy. With a current membership encompassing nearly 30 Authorities, the SASIG also act as planning authorities for airports with an overall aim to ensure that UK aviation is developed and implemented in a manner that reconciles economic, social and environmental considerations appropriately.

19. Appointments to Committees

To make any changes in appointments to the seats on committees in accordance

with the wishes of political groups. Such appointments will take effect from 16 December 2022.

A handwritten signature in black ink, appearing to read 'P Grimwood', written in a cursive style.

P GRIMWOOD
Chief Executive Officer

www.fareham.gov.uk

07 December 2022

**For further information please contact:
Democratic Services, Civic Offices, Fareham, PO16 7AZ
Tel:01329 236100
democraticservices@fareham.gov.uk**

FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 27 October 2022

Venue: Council Chamber - Civic Offices

PRESENT:

M J Ford, JP
(Mayor)

F Birkett
(Deputy Mayor)

Councillors: Ms C Bainbridge, I Bastable, Mrs S M Bayford, R Bird,
Mrs P M Bryant, Miss J Burton, Ms F Burgess,
Mrs L E Clubley, M R Daniells, H P Davis, S Dugan,
Mrs T L Ellis, D G Foot, N R Gregory, D J Hamilton,
Miss T G Harper, Mrs P Hayre, Mrs C L A Hockley, S Ingram,
Mrs K Mandry, S D Martin, P Nother, Mrs K K Trott,
N J Walker, Mrs S M Walker and S D T Woodward



Prior to the commencement of the meeting, a minute's silence was observed in remembrance of her late Majesty The Queen Elizabeth II, Alderman Dennis Steadman and former Councillor Eleanor Murray.

1. PRAYERS

The meeting commenced with a short service of prayer led by the Mayor's Chaplain, Reverend Mike Terry.

2. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors J M Englefield, Mrs J Needham and Ms S Pankhurst.

3. HONORARY ALDERMEN

Council was reminded that this was a special meeting of the Council convened in accordance with Section 249 of the Local Government Act 1972 to consider the investiture of office of Honorary Alderman to Trevor Cartwright, MBE, Peter Davies, Jim Forrest, Leslie Keeble and Roger Price, JP.

(1) Trevor Cartwright, MBE

The following motion was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin:

"That former Councillor Trevor Cartwright, MBE, be admitted to the Roll of Honorary Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 2000 to 2022."

In reaching its decision the Council took account of Trevor's service as a member of Fareham Borough Council for 22 years where, between May 2011 and May 2012, he was Mayor of Fareham.

During his time on the Council, Trevor was Deputy Leader of the Council from 2012-2022, Executive Member for Service Performance & Improvement from 2002 to 2010, Executive Member for Public Protection from 2012 to 2017 and Executive Member for Health & Public Protection from 2017 to 2022. Trevor was also Vice-Chairman of the Licensing & Regulatory Affairs Committee from 2012-2022 and a member of the Planning Committee from 2014 to 2022.

The Council also recognised the contribution made by Trevor as a Ward Councillor for Warsash since he was first elected in 2000 and as a representative of the Borough Council at many local organisations concerned with the benefit of Fareham and the welfare of its citizens.

At the invitation of the Mayor, Councillors Mrs C L A Hockley and M J Ford, JP addressed the meeting.

On being put to the meeting the motion was carried unanimously.

RESOLVED that Trevor Cartwright, MBE be admitted to the Honorary Roll of Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 2000 to 2022.

Upon the motion being carried, the Mayor presented Alderman Cartwright with a formal document commemorating the grant of office, together with his badge of office. Alderman Cartwright was invited to sign the Roll of Honour, duly witnessed by the Mayor and the Chief Executive.

Alderman Cartwright addressed the Council in reply.

(2) Peter Davies

The following motion was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin:

“That former Councillor Peter Davies be admitted to the Roll of Honorary Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 1978 to 1990 and 1998 to 2022.”

In reaching its decision the Council took account of Peter’s service as a member of Fareham Borough Council for 36 years and the Council’s Public Transport representative for many years. During his time as a Councillor, Peter was Chairman of the Housing Tenancy Board from 2010 to 2015, Vice-Chairman of the Audit & Governance Committee from 2016 to 2018, Vice-Chairman of the Planning & Development Scrutiny Panel from 2018 to 2022 and sat on many other Committees and Panels.

The Council also recognised the contribution made by Peter as a Ward Councillor for Fareham North-West since he was first elected in 1978 and as a representative of the Borough Council at many local organisations concerned with the benefit of Fareham and the welfare of its citizens.

At the invitation of the Mayor, Councillors Mrs K K Trott, F W Birkett, Mrs T Ellis, Mrs C L A Hockley and M J Ford, JP addressed the meeting.

On being put to the meeting the motion was carried unanimously.

RESOLVED that Peter Davies be admitted to the Honorary Roll of Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 1978 to 1990 and 1998 2022.

Upon the motion being carried, the Mayor presented Alderman Davies with a formal document commemorating the grant of office, together with his badge of office. Alderman Davies was invited to sign the Roll of Honour, duly witnessed by the Mayor and the Chief Executive.

Alderman Davies addressed the Council in reply.

(3) Jim Forrest

The following motion was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin:

“That former Councillor Jim Forrest be admitted to the Roll of Honorary Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 2002 to 2004, 2006 to 2014 and 2017 to 2022.”

In reaching its decision, the Council took account of Jim’s service as a member of Fareham Borough Council for 15 years. Jim was a member of the Council’s Scrutiny Board and the Licensing and Regulatory Affairs Committee and was a long-standing member of the Leisure & Community, Streetscene and other Panels.

The Council also recognised the contribution made by Jim as a Ward Councillor for Stubbington since he was first elected in 2002 and as a representative of the Borough Council at many local organisations concerned with the benefit of Fareham and the welfare of its citizens.

At the invitation of the Mayor, Councillors Mrs P Hayre, Mrs K K Trott and M J Ford, JP addressed the meeting.

On being put to the meeting the motion was carried unanimously.

RESOLVED that Jim Forrest be admitted to the Honorary Roll of Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 2002 to 2004, 2006 to 2014 and 2017 to 2022.

Upon the motion being carried, the Mayor presented Alderman Forrest with a formal document commemorating the grant of office, together with his badge of office. Alderman Forrest was invited to sign the Roll of Honour, duly witnessed by the Mayor and the Chief Executive.

Alderman Forrest addressed the Council in reply.

(4) Leslie Keeble

The Mayor announced that as Leslie Keeble was unable to attend the meeting, he would make arrangements to visit him to present his address and Badge of Office.

The following motion was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin:

“That Leslie Keeble be admitted to the Roll of Honorary Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 2000 to 2022”

In reaching its decision the Council took account of Leslie's service as a member of Fareham Borough Council for 22 years where, between May 2005 and May 2006, he was Mayor of Fareham. Leslie was Executive Member for Health & Environment from 2002 to 2004, Performance & Improvement from 2010-2011 and Streetscene from 2011 to 2015.

During his time as a Councillor, Leslie Keeble was Chairman of the Scrutiny Board from 2006 to 2009, Vice-Chairman of the Audit & Governance Committee from 2011 to 2015 and a member of the Licensing & Regulatory Affairs Committee from 2010 to 2022.

The Council also recognises the contribution made by Leslie Keeble as a Ward Councillor for Fareham West since he was first elected in 2000 and as a representative of the Borough Council at many local organisations concerned with the benefit of Fareham and the welfare of its citizens.

At the invitation of the Mayor, Councillors Mrs T Ellis and R Bird addressed the meeting.

On being put to the meeting the motion was carried unanimously.

RESOLVED that Leslie Keeble be admitted to the Honorary Roll of Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 2000 to 2022.

(5) Roger Price, JP

The following motion was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin:

"That former Councillor Roger Price, JP be admitted to the Roll of Honorary Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to Fareham Urban District Council from 1971 to 1974 and Fareham Borough Council from 1974 to 2022."

In reaching its decision the Council took account of Roger's service as a member of Fareham Urban District Council and then Fareham Borough Council for 52 years where, between May 1982 and May 1983 and May 1999 and May 2000, he was Mayor of Fareham. He was also Leader of the Council from 1995 to 1999. During his time as a Councillor, Roger was Chairman of the Policy and Resources Committee from 1995 to 1999 and sat on many other Committees and Boards.

The Council also recognised the contribution made by Roger as a Ward Councillor for Portchester West, Portchester Central and Portchester East since he was first elected and as a representative of the Borough Council at many local organisations concerned with the benefit of Fareham and the welfare of its citizens.

At the invitation of the Mayor, Councillors Mrs K K Trott, Mrs P M Bryant, Mrs S Walker and M J Ford, JP addressed the meeting.

On being put to the meeting the motion was carried unanimously.

RESOLVED that Roger Price, JP be admitted to the Honorary Roll of Aldermen of the Borough of Fareham in recognition and acknowledgement of his eminent services to the Council from 1971 to 2022.

Upon the motion being carried, the Mayor presented Alderman Price with a formal document commemorating the grant of office, together with his badge of office. Alderman Price was invited to sign the Roll of Honour, duly witnessed by the Mayor and the Chief Executive.

Alderman Price addressed the Council in reply.

The Mayor gave his personal thanks and congratulations to all Aldermen and then concluded the meeting.

(The meeting started at 5.15 pm
and ended at 6.38 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Council

Date: Thursday, 27 October 2022

Venue: Council Chamber - Civic Offices

PRESENT:

M J Ford, JP
(Mayor)

F Birkett
(Deputy Mayor)

Councillors: Ms C Bainbridge, I Bastable, Mrs S M Bayford, R Bird,
Mrs P M Bryant, Ms F Burgess, Miss J Burton,
Mrs L E Clubley, M R Daniells, H P Davis, S Dugan,
Mrs T L Ellis, J M Englefield, D G Foot, N R Gregory,
D J Hamilton, Miss T G Harper, Mrs P Hayre,
Mrs C L A Hockley, S Ingram, Mrs K Mandry, S D Martin,
P Nother, Ms S Pankhurst, Mrs K K Trott, N J Walker,
Mrs S M Walker and S D T Woodward



1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Mrs J Needham.

2. MINUTES

RESOLVED that the Mayor be authorised to sign, as a correct record, the minutes of the meeting held on 28 July 2022.

3. MAYOR'S ANNOUNCEMENTS

The Mayor announced that it had been an honour and absolute pleasure to make the proclamation for the accession of King Charles III on Sunday 11 September in Fareham Town Centre. He was joined by the Deputy Lieutenant of Hampshire Mrs Joan Ferrer and the Executive Leader of the Council, and the proclamation was observed by hundreds of people who gathered to celebrate the historic occasion.

The Mayor stated that a record of the text of the proclamation will be created and mounted with the Borough seal to create a formal record of the event here in Fareham.

The Mayor further stated that it is also possible to view the video recording of the event on the Council's YouTube channel.

4. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader and the Mayor welcomed Councillor Harry Davis to his first meeting of the Council following his election to the Portchester East ward at last Thursday's by-election.

5. EXECUTIVE MEMBERS' ANNOUNCEMENTS

Leisure and Community

Fareham Live

The Executive Member for Leisure and Community announced that unfortunately, as a result of the impact of the Covid 19 pandemic, BH Live has suffered significant financial losses and despite discussions between both parties, it has not been possible for the Council to agree contract terms with BH Live to enable the organisation to continue as the operator of Fareham Live. BH Live now finds itself needing to focus on existing and Bournemouth based venues, rather than expanding into new ones.

The Executive Member reassured Members that this will in no way affect the remodelling work already underway at Fareham Live, which is a milestone project that will kickstart new investment in Fareham town centre.

A new tender opportunity will be launched as soon as possible, which will enable the Council to seek bids from alternative operators.

The Executive Member stated that whilst this news is disappointing, there is clear evidence that people are very happy to return to theatre venues and that she felt certain that this exciting opportunity to become the operator of the Council's new Fareham Live venue will be hotly contested.

Christmas Lights Switch On

The Executive Member for Leisure and Community announced that the Council has managed to secure some external sponsorship to help pay for the costs of the Christmas Lights Switch On event this year, which will be taking place on Saturday 19th of November following the theme of the Nutcracker.

National Estate Agents, The Agency UK, has funded the attendance of street entertainers on the day. M Coghlan funeral directors has sponsored an impressive Christmas tree outside Westbury Manor Museum, and Fareham Shopping Centre has sponsored the Nutcracker Trail around Fareham town centre for children to take part in in the lead up to Christmas.

The Executive Member stated that she was sure that members would appreciate the support of our local sponsors in helping to ensure that this well attended, free event, hosted here in Fareham is as successful as ever.

6. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

7. PRESENTATION OF PETITIONS

There were no petitions presented at this meeting.

8. DEPUTATIONS

There were no deputations given at this meeting.

9. REPORTS OF THE EXECUTIVE

(1) Minutes of meeting Monday, 5 September 2022 of Executive

The recommendation contained at item 8(1) of the minutes was noted and taken into account at item 15 on this agenda.

RESOLVED that the minutes of the meeting of the Executive held on Monday 05 September 2022 be received.

- (2) Minutes of meeting Monday, 10 October 2022 of Executive

RESOLVED that the minutes of the meeting of the Executive held on Monday 10 October 2022 be received.

- (3) Schedule of Individual Executive Member and Officer Decisions

RESOLVED that the Schedule of Individual Executive Member and Officer decisions be received.

10. REPORTS OF OTHER COMMITTEES

- (1) Minutes of meeting Monday, 25 July 2022 of Licensing and Regulatory Affairs Committee

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on Monday 25 July 2022 be received.

- (2) Minutes of meeting Tuesday, 11 October 2022 of Licensing and Regulatory Affairs Committee

The recommendation contained in item 6 of the minutes was noted and taken into account at item 15 on this agenda.

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on Tuesday 11 October 2022 be received.

- (3) Minutes of meeting Wednesday, 10 August 2022 of Planning Committee

RESOLVED that the minutes of the meeting of the Planning Committee held on Wednesday 10 August 2022 be received.

- (4) Minutes of meeting Wednesday, 21 September 2022 of Planning Committee

RESOLVED that the minutes of the meeting of the Planning Committee held on Wednesday 21 September 2022 be received.

- (5) Minutes of meeting Wednesday, 5 October 2022 of Planning Committee

RESOLVED that the minutes of the meeting of the Planning Committee held on Wednesday 05 October 2022 be received.

- (6) Minutes of meeting Monday, 26 September 2022 of Audit and Governance Committee

RESOLVED that:

- (a) the Council endorses the updates to the Constitution as set out in Part Two of the report presented to the Audit & Governance Committee; and

- (b) the minutes of the meeting of the Audit & Governance Committee held on Monday 26 September 2022 be received.

11. REPORTS OF THE SCRUTINY PANELS

- (1) Minutes of meeting Thursday, 14 July 2022 of Housing Scrutiny Panel

RESOLVED that the minutes of the meeting of the Housing Scrutiny Panel held on Thursday 14 July 2022 be received.

- (2) Minutes of meeting Thursday, 29 September 2022 of Housing Scrutiny Panel

RESOLVED that the minutes of the meeting of the Housing Scrutiny Panel held on Thursday 29 September 2022 be received.

- (3) Minutes of meeting Wednesday, 27 July 2022 of Planning and Development Scrutiny Panel

RESOLVED that the minutes of the meeting of the Planning and Development Scrutiny Panel held on Wednesday 27 July 2022 be received.

- (4) Minutes of meeting Thursday, 1 September 2022 of Daedalus Scrutiny Panel

RESOLVED that the minutes of the meeting of the Daedalus Scrutiny Panel held on Thursday 01 September 2022 be received.

- (5) Minutes of meeting Thursday, 22 September 2022 of Policy and Resources Scrutiny Panel

RESOLVED that the minutes of the meeting of the Policy and Resources Scrutiny Panel held on Thursday 22 September 2022 be received.

12. QUESTIONS UNDER STANDING ORDER 2.12

There were no questions submitted for this meeting.

13. MOTIONS UNDER STANDING ORDER 2.6

There were no motions submitted for this meeting.

14. LOCAL GOVERNMENT BOUNDARY REVIEW - CONSULTATION RESPONSE ON DRAFT RECOMMENDATIONS FOR NEW ELECTORAL ARRANGEMENTS FOR FAREHAM BOROUGH COUNCIL

A proposed amendment of an additional Appendix to the Council's Consultation Response to the Local Government Boundary Commission was tabled at this meeting for consideration and is appended to these minutes.

The recommendations of the Licensing and Regulatory Affairs Committee were taken into account in considering this item.

RESOLVED that, having reviewed the working draft of the consultation response on the draft recommendations for new electoral arrangements for Fareham Borough Council, as set out in Appendix C to the report, the Council agrees:

- (a) that the suggested additional wording as detailed in the proposed amendment as tabled be added to the draft consultation response to strengthen the narrative;
- (b) to delegate authority to the Head of Democratic Services to make further alterations to the consultation response following consultation with the Executive Leader and the Member Working Group; and
- (c) to the final consultation response being submitted to the Local Government Boundary Commission for England on 15 November 2022.

15. FAREHAM LOCAL PLAN 2037 MAIN MODIFICATIONS

It was proposed by Councillor S D T Woodward that the provisions of Standing Order 2.15.1 be suspended to allow the Executive Member for Planning and Development to present the report and to speak for longer than five minutes; and further that Standing Order 2.16.1 be suspended to allow all Members to speak more than once on the debate.

Having been duly seconded and carried unanimously, it was RESOLVED that the provisions of Standing Order 2.15.1 be suspended to allow the Executive Member for Planning and Development to present the report and to speak for longer than five minutes; and further that Standing Order 2.16.1 be suspended to allow all Members to speak more than once on the debate.

Councillor R Bird left the meeting at 19.12 and took no part in the discussion or decision on this or subsequent items.

The recommendations of the Executive were taken into account in considering this item.

It was proposed by Councillor S D T Woodward and seconded by Councillor S D Martin that the recommendation contained in the report be approved.

Having been duly proposed and seconded, and upon being put to the vote, the recommendations (a) to (e) of the Fareham Local Plan 2037 Main Modifications report were CARRIED unanimously.

RESOLVED that the Council approves:

- (a) the Inspector's proposed Main Modifications to the Local Plan and the supporting Sustainability Appraisal report and Habitats Regulations Assessment Report for public consultation, subject to corrections of minor typographical and formatting errors;

- (b) the proposed changes to the Policies Map for public consultation;
- (c) the proposed Additional Modifications to the Local Plan for public consultation;
- (d) that the Director of Planning and Regeneration, following consultation with the Executive Member for Planning and Development, be authorised to submit the responses to the consultation to the Planning Inspector in order for her to conclude the Local Plan examination process; and
- (e) that the Schedule of Main Modification be a material consideration to be afforded due weight in the determination of planning applications.

16. APPOINTMENTS TO COMMITTEES

The Council received a report by the Head of Democratic Services which provided details of the calculations for political balance relating to the allocation of seats on committees, following the by-election for the Portchester East ward on 20 October 2022. The report also asked the Council to appoint the nominations of the political groups to committees and also to confirm the role of Chairman and Vice-Chairman for each committee.

Appendix A Allocation of Seats to Committees and Appendix B Committee Nomination Schedule were tabled at the meeting for consideration and are appended to these minutes.

RESOLVED that the Council approves:

- (a) the allocation of seats, as set out in the tabled Appendix A to the report, for the remainder of the municipal year 2022/23; and
- (b) the nominations of the political groups to seats on committees, along with the nominations of deputies and the appointment of a Chairman and Vice Chairman for each committee for the remainder of the municipal year 2022/23, as set out in the tabled Appendix B to the report.

17. APPOINTMENTS TO OUTSIDE BODIES

In considering the appointment of a representative to the Portchester Parish Hall Board of Trustees, it was AGREED that Councillor H P Davis be appointed as Trustee for the remainder of the 2022/23 municipal year.

(The meeting started at 6.40 pm
and ended at 7.29 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Monday, 7 November 2022

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
I Bastable, Streetscene
Miss J Burton, Health & Public Protection
Mrs C L A Hockley, Housing
S D Martin, Planning and Development
Mrs S M Walker, Leisure and Community

Also in attendance:

Mrs K K Trott, for items 8(1), 8(2) and 9(1)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting held on 10 October 2022 be confirmed and signed as a true record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

There were no deputations made at this meeting.

7. REFERENCES FROM OTHER COMMITTEES**Policy and Resources - 23 September 2022****Item 6 – Corporate Strategy Annual Report and Local Service Agreements 2021/22**

The Panel considered a report by the Director of Leisure and Community which provided a review to the Council's Corporate Strategy and the Local Service Agreements 2021-22.

The Chairman requested an update on the progress of the redevelopment of Ferneham Hall. The Deputy Chief Executive Officer confirmed that work has now started to demolish parts of the building, and the project is currently on track, with the intention of the new venue opening by the Spring of 2024.

Members all confirmed that they were happy with the proposed changes set out in Appendix C of the report and had no further comments for consideration.

RESOLVED that the Policy and Resources Scrutiny Panel recommends to the Executive at its meeting on 7 November 2022 that: -

- (i) It endorses the revisions to the strategy as set out in Appendix C to this report;

- (ii) It recommends approval of the Annual Review of the Corporate Strategy, subject to any further amendments, to the Council; and
- (iii) Notes the Council's performance as set out in the Local Service Agreements 2021/2022, at Appendix D to this report.

This was considered at item 10(4) of the agenda.

Item 9 - Updated Equalities Objectives

The Panel considered a report by the Director of Leisure and Community which provides an update on the Council's Equalities Objectives.

The Panel noted the positive work undertaken by the team in managing the equalities objectives and welcomed the increase in objectives in the policy.

Members were encouraged with the emphasis on the Council promoting the diverse cultures of all groups within the Borough and ensuring that all groups' needs are taken into consideration. The Senior Policy, Research and Engagement Officer addressed the Panel to confirm that the Council's aim is to be more inclusive and to ensure that access to all of the services within the borough is available to everyone.

RESOLVED that the Policy and Resources Scrutiny Panel recommends to the Executive at its meeting on 7 November, that it endorses the proposed Equalities Objectives for 2022-2026.

This was considered at item 10(3) on the agenda.

8. HOUSING

- (1) Appendix B to the Fareham Housing Regeneration Strategy (Fort Fareham Housing Estate Regeneration)

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive:

- (a) approves the inclusion of the site-specific Fort Fareham appendix (Appendix A to the report) within the Fareham Housing Regeneration Strategy;
 - (b) agrees the principle of redevelopment of Redoubt Court (subject to inclusion within the Local Plan 2037);
 - (c) agrees the principle of additional works to further improve the flat blocks and their surrounding areas, should budgets/funding allow.
- (2) Fareham Borough Council Social and Affordable Housing Adaptation Policy

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive approves the draft Fareham Borough Council Social and Affordable Housing Adaptations Policy, as provided in Appendix A to the report, for publication. This to supersede and replace the Disabled Aids and Adaptations Policy (2009).

9. LEISURE AND COMMUNITY

(1) Play and Recreational Facilities Improvement Programme

In presenting this item, the Executive Member for Leisure and Community corrected paragraph 16 of the report which refers to defibrillators being part of the lifesaving rescue aids. This reference should be removed as defibrillators are not part of this scheme.

At the invitation of the Executive Leader, Councillor Mrs K K Trott addressed the Executive on this item.

RESOLVED that the Executive approves:

- (a) the five-year play and recreational improvement programme as detailed in the report; and
- (b) a budget allocation of up to £950,000 from the open spaces maintenance reserve.

10. POLICY AND RESOURCES

(1) Finance Monitoring 2022/23

RESOLVED that the Executive notes the Finance Monitoring Report.

(2) Treasury Management & Capital Monitoring 2022/23

RESOLVED that the Executive notes the Treasury Management and Capital Monitoring report for 2022/23.

(3) Updated Equalities Objectives 2022/26

The comments of the Policy & Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive agrees the Fareham Borough Council Equalities Objectives for 2022/23, as detailed in the report.

(4) Annual Review of the Corporate Strategy 2017-2023 & Local Service Agreements 2021/2022

The comments of the Policy & Resources Scrutiny Panel were taken into account in considering this item.

RESOLVED that the Executive:

- (a) notes the Council's performance for the 2021/22 financial year:
- (b) agrees the proposed revisions to the strategy document, as set out in Appendix B to the report; and
- (c) recommends the Annual Review of the Corporate Strategy to Council for approval, subject to any further amendments.

(The meeting started at 6.00 pm
and ended at 6.24 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Friday, 11 November 2022

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
I Bastable, Streetscene
Miss J Burton, Health & Public Protection
Mrs C L A Hockley, Housing
S D Martin, Planning and Development
Mrs S M Walker, Leisure and Community

Also in attendance:

Mrs P Hayre



1. APOLOGIES FOR ABSENCE

There were no apologies for absence given for this meeting.

2. MINUTES

The minutes of the meeting of the Executive held on Monday 07 November 2022 were tabled at the meeting for consideration.

RESOLVED that the minutes of the meeting of the Executive held on Monday 07 November 2022 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

There were no Executive Leader announcements.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

Deputations were made in respect of item 8(1) of the agenda as detailed in the table below:

Name	Item
Pamela Charlwood	8(1) - Asset of Community Value Application
Jonathan Sayer	-do-
Caroline Dinenage, DBE	-do-
John McClimont	-do-
Caroline Herbert	-do-
Tracey Viney	-do-
Lynne Murray	-do-

7. REFERENCES FROM OTHER COMMITTEES

There were no references from other committees.

8. LEISURE AND COMMUNITY

(1) Asset of Community Value Application

Deputations were received in respect of this item as outlined in the table provided at item 5.

At the invitation of the Executive Leader Councillor Mrs P Haye addressed the Executive on this item.

RESOLVED that the Executive approves the registration of Haven House Visitor Centre and Café as an Asset of Community Value.

(The meeting started at 5.00 pm
and ended at 6.02 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Executive

(to be confirmed at the next meeting)

Date: Tuesday, 6 December 2022

Venue: Collingwood Room - Civic Offices

Present:

S D T Woodward, Policy and Resources (Executive Leader)
I Bastable, Streetscene
Miss J Burton, Health & Public Protection
Mrs C L A Hockley, Housing
S D Martin, Planning and Development
Mrs S M Walker, Leisure and Community

Also in attendance:

Ms C Bainbridge, for item 8(1)
Mrs K K Trott, for item 8(1)



1. APOLOGIES FOR ABSENCE

There were no apologies for absence given for this meeting.

2. MINUTES

RESOLVED that the minutes of the meeting of the Executive held on Friday 11 November 2022 be confirmed and signed as a correct record.

3. EXECUTIVE LEADER'S ANNOUNCEMENTS

The Executive Leader made reference to recent media announcements about the Government's apparent decision to scrap top-down housing targets. The Executive Leader confirmed that the Council must await any legislation and in the meantime, nothing has changed and these announcements will not affect the timeline for the Local Plan 2037 which will hopefully be found sound early next year and is based on the existing top-down housing figures.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. PETITIONS

There were no petitions submitted at this meeting.

6. DEPUTATIONS

Written depositions were received in respect of item 8(1) of the agenda from Beryl Swain, Verity Fair, Graham Allibone, and Gareth Jones. A deputation was also received from Roger Price, County Councillor for Fareham Portchester division in respect of item 8(1) of the agenda.

7. REFERENCES FROM OTHER COMMITTEES**Health & Public Protection Scrutiny Panel – 01 November 2022**

Minute 7 – Review of parking charges at coastal locations and options identified in the September 2020 review

Deputations were received in respect of this item as detailed in the table provided at minute 5.

At the invitation of the Chairman, Councillors M J Ford, P M Nother, Mrs K Mandry and H P Davis addressed the Panel on this item.

The Panel considered a report by the Director of Leisure and Community which presented the outcomes from the 12-month review of the coastal car parking charges. The report included an annual review of charging in coastal locations which were introduced in August 2021 and provided the reconsideration of options identified for town centre parking as part of the September 2020 review.

The Panel was invited to consider the recommendations being taken forward to the Executive and to provide comments to be taken into account at the meeting of the Executive on 06 December 2022.

Members raised concern at the significant increase in the proposed cost of an annual season ticket for the Borough's coastal car parks, noting that the cost represents a 56% increase on the current cost. It was strongly felt that an increase in line with the current rate of inflation would be more reasonable and, on this basis, it was suggested that the cost be increased to £90.

It was noted that the Council faces significant financial challenges over the coming years and Members agreed that it is appropriate to consider parking charges at this time, particularly as income that can be generated through increasing Council Tax is limited. The Panel suggested that a charging scheme similar to the beach huts scheme could be applied to annual season tickets for coastal car parks. This could allow a reduced rate for residents of the Borough of £90 and the proposed increased rate of £125 for non-residents.

Members raised concern that the proposed increase in charging hours at the coastal car parks to cover 10am to 8pm would have an adverse impact on residents who use the coastal facilities for recreational purposes and could

potentially affect their mental health and well-being. It was felt however that there could be scope for removing the current cap of £6 a day and simply charging for every hour of the current charging period. Anyone parking from 10am to 6pm, would therefore pay an increased maximum rate of £8 a day.

The Panel strongly agreed with the recommendation in the report that there should be no increase in charges at the Town Centre car parks at the present time as this could have an impact on the footfall in the town centre which would adversely affect businesses.

The Panel discussed whether it would be feasible to allow 2 cars to be registered on an annual season ticket for car parks at coastal locations. It was noted that this had been suggested as part of the original parking review and was rejected on the basis that it could have an impact on the level of income generated and could also be difficult to manage effectively. It was agreed that this option could be considered further at the parking review in 2023/24.

Consideration was given to the possibility of removing free parking for blue badge holders, however there was concern that this may result in increased on-street parking in unsuitable locations. It was agreed that this could be re-considered at the 2023/24 parking review.

It was noted that the report contained a recommendation that height restriction barriers at Portchester precinct car park should not be installed, as was requested in a motion presented to Council on 21 October 2022. Whilst the Panel understood the reasons for the request it was felt that the

reasons given for not proceeding were sound and it was therefore agreed that the barriers should not be installed.

RESOLVED that the Health and Public Protection Scrutiny Panel makes the following recommendations for consideration by the Executive at its meeting on 06 December 2022:

- (a) the cost of a coastal car parking annual season ticket be increased to £90 for residents of the Borough and £125 for non-residents;
- (b) the coastal car parking charging period remains at 10am to 6pm;
- (c) the parking cap of £6 per day at the coastal car parks be removed;
- (d) no increase to parking charges be implemented at the town centre car parks at the present time;
- (e) options for the implementation of parking charges for blue badge holders be considered as part of the 2023/24 parking review;
- (f) options for 2 cars to be registered on one coastal car park annual season ticket be considered as part of the 2023/24 parking review; and
- (g) height restriction barriers at Portchester Precinct car park not be installed.

This item was considered at item 8(1) on the agenda.

8. HEALTH AND PUBLIC PROTECTION

- (1) Review of parking charges at coastal locations and options identified in September 2020 Review

Deputations were received in respect of this item from Beryl Swain, Verity Fair, Graham Allibone, Gareth Jones and County Councillor Roger Price.

Comments received from local residents in respect of this item were tabled at the meeting for consideration and appended to these minutes.

Additional information was tabled at the meeting in respect of the three additional car parks for which the feasibility of introducing coastal charging is being assessed.

The comments of the Health & Public Protection Scrutiny Panel were taken into account in considering this item.

At the invitation of the Executive Leader, Councillors Ms C Bainbridge and Mrs K K Trott addressed the Executive on this item.

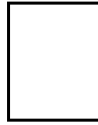
RESOLVED that the Executive agrees that:

- (a) a full review of town centre parking be undertaken in 2024;

- (b) the charge for a coastal season ticket be set at £145 per year with a concessionary rate of £95 per year for residents of the Borough of Fareham;
 - (c) hourly charges in coastal car parks be increased by 10% in line with inflation;
 - (d) the existing £6 per day cap on charges at pay-and-display coastal car parks be removed;
 - (e) a feasibility report to support categorisation of additional car parks as coastal should be undertaken; and
 - (f) height barriers at Portchester Precinct are not installed.
- (2) Town Centre Public Spaces Protection Order

RESOLVED that the Executive agrees to extend the current Public Spaces Protection Order under section 59 of the Anti-Social Behaviour, Crime and Policing Act 2014 for a further 3 years in relation to Fareham Town Centre.

(The meeting started at 6.00 pm
and ended at 6.43 pm).



**SCHEDULE OF EXECUTIVE MEMBER
& OFFICER DELEGATED
DECISIONS**

The following decisions have been made by individual Executive Members since those reported at the meeting of Council on 27 October 2022:

Deputy Chief Executive Officer	Decision 2022/23-2397
Provision of homelessness related Support Services – Service Level Agreement with Two Saints	
RESOLVED that authority be given by the Deputy Chief Executive Officer for the Council to enter into a Service Level Agreement with Two Saints to continue the delivery of homelessness related support services throughout the RSI funding period.	

FAREHAM

BOROUGH COUNCIL

Minutes of the Planning Committee

(to be confirmed at the next meeting)

Date: Wednesday, 9 November 2022

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor N J Walker (Chairman)

Councillor I Bastable (Vice-Chairman)

Councillors: Miss J Burton, D G Foot, M J Ford, JP, Mrs C L A Hockley,
S Ingram, P Nother and Mrs S M Walker

**Also
Present:**



1. APOLOGIES FOR ABSENCE

There were no apologies of absence.

2. MINUTES OF PREVIOUS MEETING

RESOLVED that the minutes of the Planning Committee meeting held on 5 October 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Committee received a deputation from the following in respect of the applications indicated and were thanked accordingly.

Name	Spokes person representing the persons listed	Subject	Supporting or Opposing the Application	Item No/ Application No/Page No	Dep Type
ZONE 1 – 3.30pm					
Mrs Hilary Megginson	Save Warsash	LAND WEST OF LOCKSWOOD ROAD WARSASH – OUTLINE PLANNING PERMISSION WITH ALL MATTERS RESERVED (EXCEPT FOR ACCESS), FOR RESIDENTIAL DEVELOPMENT OF UP TO 62 DWELLINGS, ASSOCIATED LANDSCAPING, AMENITY AREAS & ACCESS FROM LOCKSWOOD ROAD	Opposing	6(1) P/18/0590/OA PG 12	Written
Ms Katherine Richards (Agent)		-DITTO-	Supporting	-Ditto-	In Person (3 mins)

Mr R Megginson		LAND ADJACENT TO 125 GREENAWAY LANE – SUBMISSION OF DETAILS IN RELATION TO CONDITION 5 (CONSTRUCTION TRANSPORT MANAGEMENT PLAN) OF P/19/0402/OA (OUTLINE APPLICATION WITH ALL MATTERS RESERVED (EXCEPT FOR ACCESS) FOR THE CONSTRUCTION OF UP TO 100 DWELLINGS, ACCESS FROM GREENAWAY LANE, LANDSCAPING, OPEN SPACE AND ASSOCIATED WORKS	Opposing	6(2) P/19/0402/DP/ B Pg 40	Written
Mrs Christine Callaghan		SWEETHILL FARM 260 BOTELY ROAD SO31 1BL – DEMOLITION OF EXISTING DWELLING AND CONSTRUCTION OF FOUR DETACHED 4-BED DWELLINGS	Opposing	6(3) P/22/0608/FP Pg 48	In Person (3 mins)
Mr Vivian Holt	Burrige & Swanwick Residents Associaition	-DITTO-	-Ditto-	-Ditto-	In Person (3 mins)
Ms Louise Cutts (Agent)		-DITTO-	Supporting	-Ditto-	In Person (3 mins)
Mr Matthew Holmes (Agent)		377 HUNTS POND ROAD FAREHAM PO14 4PB – CONSTRUCTION OF TWO DETACHED DWELLINGS ON LAND TO THE REAR OF 377 HUNTS POND, WITH ASSOCIATED PARKING, ACCESS AND LANDSCAPING	Supporting	6(4) P/22/0913/FP Pg 82	In Person (3 mins)
ZONE 3 – 5.00pm					
Mr Marshall	The Fareham Society	LAND SOUTH OF 16 & 17 GLENTHRONE CLOSE FAREHAM – OUTLINE PLANNING APPLICATION FOR ERECTION OF NINE LIVE/WORK (RESEARCH/DEVELOPMENT/INDUSTRIAL/RESID	Opposing	6(6) P/22/0337/OA Pg 107	Written

		<p>ENTIAL – CLASS F(G), F.1(A) AND C3) HANGAR BUILDINGS FOR AVIATION SECTOR, OPEN SPACE, WITH MATTERS RELATING TO ACCESS, LAYOUT AND SCALE SOUGHT (APPEARANCE AND LANDSCAPING RESERVED)</p>			
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6. PLANNING APPLICATIONS AND MISCELLANEOUS MATTERS INCLUDING AN UPDATE ON PLANNING APPEALS

The Committee noted a report by the Director of Planning and Regeneration on the development control matters, including information regarding new appeals and decisions.

(1) P/18/0590/OA - LAND WEST OF LOCKSWOOD ROAD SO31 1BX

The Committee received the deputations referred to in Minute 5 above.

The Committee’s attention was drawn to the Update Report which contained the following information: -

Representations:

An additional representation has been received however it does not raise any new issues.

Recommendation:

Amend condition 19 as follows:

*Full details of all necessary ecological mitigation and compensation measures (to be informed as necessary by an up-to-date **reptile** survey) shall be submitted for approval to the Local Planning Authority in the form of a Biodiversity Mitigation Strategy with each reserved matters application. Such details shall be in accordance with the outline ecological mitigation and compensation measures detailed within the approved: ~~Reptile Survey & Proposed Mitigation Ecosupport dated June 2018; Bat Surveys Ecosupport dated July 2018; Initial Ecological Appraisal Ecosupport dated 2019; Ecology Addendum Ecosupport dated November 202; Badgers and Bats in Trees Report dated 13th July 2021; Biodiversity Net Gain Report fpcr dated 19th January~~ **July 2022**. Any such approved measures shall thereafter be implemented in perpetuity, unless otherwise agreed in writing by the Local Planning Authority.*

REASON: To provide ecological protection and compensation in accordance with Wildlife & Countryside Act 1981.

The Planning Office also provided the following verbal update: -

Condition 4 – amended document to read ITB1370-GA-005 Rev B.

Upon being proposed and seconded the officer recommendation to grant outline planning permission, subject to: -

- i) The receipt of comments from Natural England in response to consultation on the Council's Appropriate Assessment
- ii) Delegate to the Head of Development Management to make any minor modifications to the proposed conditions or any subsequent minor changes arising after having had regard to those comments;
- iii) The applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council in respect of the following:
 - a) To secure the timely delivery of the areas of open space and the option for these spaces to be adopted by Fareham Borough Council,
 - b) To secure the provision of an Open Space Management and Enhancement Plan,
 - c) To secure the necessary open space commuted maintenance sums prior to adoption by the Council; or
 - d) In the event that the Council does not adopt the delivered open space, then the creation of a management company to maintain the open space in perpetuity including detail of how that management and maintenance of the open space in perpetuity,
 - e) To secure a financial contribution towards a locally equipped area of play;
 - f) To secure a financial contribution towards the Solent Recreation Mitigation Partnership (SRMP);
 - g) To secure 40% of the proposed units as on-site affordable housing; the type size, mix and tenure to be agreed to the satisfaction of Officers;
 - h) To secure pedestrian and cycle connectivity access to adjoining land for members of the public through the site in perpetuity and a financial contribution towards the maintenance and associated lighting of the pedestrian and cycle link;
 - i) To secure a financial contribution towards primary and secondary education provision;
 - j) To secure a financial contribution towards highway improvements;
 - k) To secure a travel Plan and related monitoring cost and bond;
 - l) To secure a sustainable travel contribution to be used towards offsite improvements;
 - m) To secure the provision of ecological buffers along the north, east and south boundaries;
 - n) To secure a financial contribution for the maintenance of trees; and
 - o) To secure the preparation and provision of the off-site reptile translocation area;
- iv) The amendments to Conditions 4 and 19 as set out in the Update Report and Officer's verbal update

Was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that, subject to: -

- i) The receipt of comments from Natural England in response to consultation on the Council's Appropriate Assessment
- ii) Delegate to the Head of Development Management to make any minor modifications to the proposed conditions or any subsequent minor changes arising after having had regard to those comments;
- iii) The applicant/owner first entering into a planning obligation pursuant to Section 106 of the Town and Country Planning Act 1990 on terms drafted by the Solicitor to the Council in respect of the following:
 - a) To secure the timely delivery of the areas of open space and the option for these spaces to be adopted by Fareham Borough Council,
 - b) To secure the provision of an Open Space Management and Enhancement Plan,
 - c) To secure the necessary open space commuted maintenance sums prior to adoption by the Council; or
 - d) In the event that the Council does not adopt the delivered open space, then the creation of a management company to maintain the open space in perpetuity including detail of how that management and maintenance of the open space in perpetuity,
 - e) To secure a financial contribution towards a locally equipped area of play;
 - f) To secure a financial contribution towards the Solent Recreation Mitigation Partnership (SRMP);
 - g) To secure 40% of the proposed units as on-site affordable housing; the type size, mix and tenure to be agreed to the satisfaction of Officers;
 - h) To secure pedestrian and cycle connectivity access to adjoining land for members of the public through the site in perpetuity and a financial contribution towards the maintenance and associated lighting of the pedestrian and cycle link;
 - i) To secure a financial contribution towards primary and secondary education provision;
 - j) To secure a financial contribution towards highway improvements;
 - k) To secure a travel Plan and related monitoring cost and bond;
 - l) To secure a sustainable travel contribution to be used towards offsite improvements;
 - m) To secure the provision of ecological buffers along the north, east and south boundaries;
 - n) To secure a financial contribution for the maintenance of trees; and
 - o) To secure the preparation and provision if the off-site reptile translocation area;

- iv) The amendments to Conditions 4 and 19 as set out in the Update Report and Officer's verbal update.
 OUTLINE PLANNING PERMISSION be granted.

(2) P/19/0402/DP/B - LAND ADJACENT TO 125 GREENAWAY LANE WARSASH SO31 9HT

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

Additional Representations

Further representations from a resident have been received which raise the following issues:

- *The ecologist's updated comments aren't available to view online*
- *The ecologist's comments are based on the understanding that there were previous structures located where the proposed car park will be positioned*
- *Concern re impact of parking on hedge*

Updated Ecology Response

I now understand that the car parking area is located on the existing track/areas already compacted, which lead to the old green houses and not located within the area of the old greenhouses. This knowledge will not change my previous comments.

Regarding the impact of the car parking on the hedge, from the photos provided and based on the Ecological Appraisal by Lindsay Carrington Ecological Services Limited (September 2020), this hedge is intensively managed and a species-poor (privet hedge). Considering that any parking of cars will be set back from the hedge by at least 1m, I do not consider there to be any direct or indirect impacts on this hedge.

Officer comment

Section 8.9 of the report is be amended as follows with the bold replacing the words with a line struck through them:

*The car parking is positioned on the location of an existing track and is **leading to** the location of old greenhouses where there is no existing notable habitat and the area is already compacted.*

Conclusion

The car parking area is compacted due to the location of the track with no existing notable habitat. The proposed car parking would not have any impact on the hedge which has limited ecological value.

The Committee noted that the deputation included a request that the decision be deferred to give more time for residents to read and comment on the updated ecology responses, which have not been published on the Planning Portal 5 clear working days before the meeting. Members were advised that they could if they wished agree to defer the application to allow more time for this.

A motion to (a) not defer determination of the application and (b) to accept the officer recommendation, subject to the conditions in the report, was proposed and seconded. This was voted on and CARRIED.
(Voting: 9 in favour; 0 against)

RESOLVED that, APPROVAL OF DETAILS in relation to Condition 5 be granted.

(3) P/22/0608/FP - SWEETHILL FARM 260 BOTLEY ROAD SO31 1BL

The Committee received the deputations referred to in Minute 5 above.

The Planning Officer provided a verbal update to the Committee which referred to a typo in 8.54 of the report which should read"....with the Council's adopted **residential** car parking standards....."

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to: -

- i) DELEGATION being given to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions, or any other subsequent minor changes arising as a result of Natural England's comments regarding the Appropriate Assessment; and
- ii) The conditions in the report.

Was voted on and CARRIED.
(Voting: 7 in favour; 2 against)

RESOLVED that, subject to: -

- i) DELEGATION be given to the Head of Development Management in consultation with the Solicitor to the Council to consider any comments received from Natural England relating to the consultation on the Appropriate Assessment and to make any minor modifications to the proposed conditions, addition of conditions, or any other subsequent minor changes arising as a result on Natural England's comments regarding the Appropriate Assessment; and
- ii) The Conditions in the report.

PLANNING PERMISSION be granted.

(4) P/22/0913/FP - 377 HUNTS POND ROAD FAREHAM PO14 4PB

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

Following receipt of an amended landscape plan showing replacement planting along the northern boundary, conditions 2 and 9 have been reworded as follows;

2. The development hereby permitted shall be carried out strictly in accordance with the following drawings/documents:

- i) Location and Block Plan 6133-WLA-ZZ-XX-DR-A-0012 Rev B*
- ii) Proposed Site Plan 6133-WLA-ZZ-XX-DR-A-0013 Rev B*
- iii) Proposed House Type Elevations 6133-WLA-ZZ-XX-DR-A-0111 Rev C*
- iv) House Type Plans 6133-WLA-XX-ZZ-DR-A-0110 Rev D*
- v) Street Scene 6133-WLA-A-0016 Rev A*
- vi) Site Section 6133-WLA-XX-ZZ-DR-A-0018*
- vii) Proposed Car Port 6133-WLA-ZZ-XX-DR-A-0031 Rev A*
- viii) Preliminary Ecological Appraisal (dated June 2022)*
- ix) Landscape Plan LANDP001 Rev 003*

REASON: To avoid any doubt over what has been permitted.

9. The landscaping scheme shall be implemented in accordance with the approved Landscape Plan ref.LANDP001 Rev 003 and completed within the first planting season following the commencement of the development or as otherwise agreed in writing with the Local Planning Authority and shall be maintained in accordance with the agreed schedule. Any trees or plants which, within a period of five years from first planting, are removed, die or, in the opinion of the Local Planning Authority, become seriously damaged or defective, shall be replaced, within the next available planting season, with others of the same species, size and number originally approved.

REASON: To ensure the provision, establishment and maintenance of a standard of landscaping.

In addition, condition 5 has been amended to include a roof light which would serve the ensuite bathrooms. The condition would read as follows;

The roof light and first-floor windows, which would serve an ensuite bathroom, bathroom and a stairwell, proposed to be inserted into the north and south elevations of plots 1 and 2 shall be:

- a) Obscure-glazed; and*
- b) Of a non-opening design and construction to a height of 1.7 metres above internal finished floor level;*

and shall thereafter be retained in that condition at all times.

REASON: To prevent overlooking and to protect the privacy of the occupiers of the adjacent properties.

Upon being proposed and seconded the officer recommendation to grant planning permission, subject to: -

- i) The conditions in the report;

- ii) The amended conditions 2, 5 and 9 as set out in the Update Report; and
- iii) The amendment of condition 6 to state that car ports shall be retained, without being enclosed or fitted with doors, at all times so they are available for the designated purpose.

Was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that, subject to: -

- i) The conditions in the report;
- ii) The amended conditions 2, 5 and 9 as set out in the Update Report; and
- iii) The amendment of condition 6 to state that car ports shall be retained, without being enclosed or fitted with doors, at all times so they are available for the designated purpose.

PLANNING PERMISSION be granted.

(5) P/22/1277/FP - 31 ROSSAN AVENUE WARSASH SO31 9JQ

Upon being proposed and seconded the officer recommendation to grant planning permission was voted on and CARRIED.

(Voting: 6 in favour; 3 against)

RESOLVED that PLANNING PERMISSION be granted.

(6) P/22/0337/OA - LAND SOUTH OF 16/17 GLENTHORNE CLOSE PO14 2NP

The Committee received the deputation referred to in Minute 5 above.

The Committee's attention was drawn to the Update Report which contained the following information: -

Representations:

The applicant has provided a further rebuttal to third party comments:

- *Glenthorne Close will remain a residential/light cul-de-sac even with the development;*
- *None of the users use large vans or have deliveries like normal businesses;*
- *The road doesn't require any changes as the traffic generated is minimal;*
- *The TRICS data does not take account of "live/work" units and nor does it account for customers flying into the Airport;*
- *The TRICS estimate, therefore, is a massive overestimate to the actual traffic;*

- *There is no agreement with Frontier Estates but the Care Home operator (Barchester Healthcare) and Highwood (the contractor) are both amenable to access through their site;*
- *Hardstanding will use a pervious surface and rain water harvesting system in underground tanks so there is no issue with water runoff.*

The applicant has also issued a rebuttal to reasons for refusal in the committee report and in response to the outstanding consultations. Whilst the applicant disagrees with the conclusions Officers have drawn, there are no new issues or material considerations raised other than those already in the application submission plus those summarised above and in the main agenda.

Consultations:

Environmental Health: Comments:

- *The applicant has submitted a noise statement but does not provide any assessment of the current noise climate or the noise levels likely to be introduced through the development.*
- *We would require a BS4142 type assessment in order to understand the impacts, and the mitigation proposed, where this is required, to ensure these are acceptable in preventing disturbance.*
- *In addition, the following matters should also be considered:*
 - *Permitted delivery times for the commercial elements of the proposal so as to prevent disturbance.*
 - *Operating hours for the commercial units.*
 - *Noise impacts on outdoor living areas (for the development and existing domestic properties).*
- *Currently and without further information it would seem likely that future occupiers of the application site and neighbouring residential premises may be impacted by the proposals.*

Planning Considerations:

Amenity of future occupants and neighbouring properties:

As set out in the main report (para 8.143 onwards, page 146) it is unclear that the proposal will provide for an acceptable living environment for the future residents of the development.

The submitted Noise Statement is not a technical report taking account of the existing noise climate at the site and it is not possible, therefore, to conclude on the likely implications on residential amenity of bringing a domestic use onto an active airport.

The applicants Noise Statement indicates that the residential first floor of the building will be constructed with triple glazing and high specification insulation to combat noise. The Statement also assumes that because the occupants will be engaged in aviation businesses that residents will not be concerned at noise because they choose to live there.

The noise issue is unlikely to just be the consequence of bringing a residential use into the active airport and having a residential use closer to moving aircraft at the airport. The noise issue would also arise as a result of the layout and the

proximity of each unit to its neighbour. The arrangement is such that the starting and moving of an aircraft at close quarters may have an unacceptable impact upon the amenity of other residents of the proposal as well as those adjoining the application site plus the other noise associated with a residential use being located on an active airport.

Policy DSP2 sets out that development should not, alone or cumulatively, have a significant adverse impact upon neighbouring development, adjoining land or the wider environment by virtue of noise. Advice in the NPPF is that decisions should aim to prevent "...new and existing development from...being adversely affected by unacceptable levels of...noise pollution." (para 174e).

Noise limits for commercial uses are determined based on the measured noise survey data in accordance with the relevant British Standard (BS4142) and the requirements of the Local Authority. As per the Environmental Health consultation comments; no such noise assessment has been undertaken.

In this case the application has adequate information submitted to enable the Planning Authority to conclude that the development would not have a significant adverse impact by virtue of noise for either the proposed residents or those of the adjoining area. An additional reason for refusal is added to the recommendation accordingly.

Affordable Housing:

Paragraph 8.169 (page 150) onwards in the main report sets out the development plan requirements for affordable housing from a development of this type.

The application submission sets out that, based on a standard developers profit of 17.5% of the Gross Development Value (GDV) the scheme shows a deficit – based on the applicants assumptions on land value, sales prices and build costs etc. The applicants Viability Report concludes, as a result, that in the absence of any surplus profit that the development cannot support any affordable housing provision whether on site or as an off site contribution.

Given the specialist nature of the proposed units, delivery as affordable housing would not be appropriate as Fareham Housing has indicated that, if viability allows, a contribution towards off site provision should be secured.

In terms of the viability inputs, there is agreement that the sales values for the proposed residential component of the scheme are fair and reasonable. With regard to the commercial element of the proposed units, the Council's consultant is of the view that the applicant has attributed a value that is too low to this part of the proposal. The Council's consultant also attributes a lower build costs for the units than those proposed by the applicant.

The Council's consultant has attributed a greater value to the CIL contribution and other mitigation such as nitrate credits than that of the applicant.

Within the applicant's submission, as set out above, the developer seeks 17.5% profit. The Council's review of the scheme suggests that 17.5% would

be reasonable for the residential component part but that 15% would be appropriate for the hangars.

There is a difference in the valuation of the land and its value with the applicant's report concluding that the land value is significantly higher than the conclusion of the Council's consultant.

When the Council's consultant adds their inputs to the industry standard viability model, the output shows a development surplus of over £1.6m. This is in marked contrast to the applicants viability report which indicates a significant deficit from the development of some two hundred and fifty eight thousand pounds. At this level of deficit the developer would need to take a commercial view as to whether or not a lower run of return should be accepted for the site to come forward on a viable basis and without any contribution towards the 2.7 affordable homes required by the development plan.

It is clear that there are a number of assumptions in the applicant's viability report that are challenged by the review of the submission by the Council's consultant. It is clear that if the assumptions and inputs are adjusted that the application would be in profit to the extent that some affordable housing contribution can be secured and the scheme would still remain viable.

As such, it is considered that the proposal can provide for a contribution towards offsite affordable housing as required by policy CS18 of the Core Strategy and the emerging policy HP5 of the Fareham Local Plan 2037. In the absence of such a contribution a further reason for refusal is added to the recommendation as set out below.

Recommendation:

The comments of Environmental Health and the Councils Viability Consultant have been received and are considered above.

As such parts i), ii) and iii) of the recommendation in part 9 of the main agenda are no longer required and the application is recommended for refusal as per the reasons in the agenda plus the following additional reasons:

- 12) Inadequate information has been submitted in order for the Local Planning Authority to conclude that the development would not have a significant adverse impact by virtue of noise for either the proposed residents or those of the adjoining area. The proposed development is therefore considered contrary to policy DSP2 of the Development Sites and Policies Plan and policy D2 of the emerging Fareham Local Plan 2037.***
- 13) In the absence of a legal agreement to secure an off-site affordable housing contribution the scheme fails to assist the Borough in addressing its current housing need. The proposal is therefore considered contrary to policy CS18 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy HP2 of the emerging Fareham Borough Local Plan 2037.***

The Planning Officer also gave the Committee the following Verbal Update: -

He provided a further update to 8.101 of the report and confirmed that the applicant has requested that the application be deferred until the outcome of judicial review is decided. He also informed the Committee that since the agenda had been published, the applicant had applied to the Courts for an injunction to prevent the Committee from considering this application at this meeting. The outcome of the court hearing was released during the course of the meeting and the Court had refused to grant an injunction.

Members were advised that they could lawfully determine the application today, and it was for them to decide if they wished to defer the determination of the application pending the outcome of the judicial review application.

A motion to (a) not to defer the application and (b) to accept the officer recommendation for refusal was proposed and seconded. This was voted on and CARRIED.

(Voting: 9 in favour; 0 against)

RESOLVED that PLANNING PERMISSION be REFUSED.

Reasons for Refusal

1. The proposal is not considered employment-led and would provide for inadequate levels of employment and would prejudice the future delivery of the wider Swordfish Business Park (of which the site is a part) which is allocated for large scale employment use. The proposed development is therefore contrary to policy CS12 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy E3 of the emerging Fareham Local Plan 2037.
2. The proposed access is not taken from Gosport Road and the development of the application site in an isolated fashion would prejudice the future delivery of the wider Swordfish Business Park (of which the site is a part) which is allocated for large scale employment use. The proposed development is therefore contrary to policy CS12 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy E3 of the emerging Fareham Local Plan 2037.
3. The proposed development represents new residential development outside the defined settlement boundary for which there is no overriding need or justification. The proposal is therefore considered to be contrary to policy CS14 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy DS1 of the emerging Fareham Local Plan 2037.
4. The proposal would, by virtue of the access, scale and layout, fail to respond positively to or be respectful of the local character and nor would it integrate well with the surrounding settlement. Furthermore, the proposal is not considered to be deliverable in the short term. The proposal is contrary to policy CS17 of the Core Strategy, parts (ii), (iii) and (iv) of policy DSP40 of the Development Sites and Policies Plan and policies D1 and H2 of the emerging Fareham Local Plan 2037.

5. The proposal would adversely affect the existing and future potential general aviation operation of the airfield. The proposed development is therefore considered to be contrary to policy CS12 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy E3 of the emerging Fareham Local Plan 2037.
6. It is considered that the level of additional traffic activity and the type of commercial vehicles visiting the application site would have a harmful impact upon the character of Glenthorne Close as a residential close affecting the amenity and environment of the Glenthorne Close Residents. As such the proposal is considered to conflict with the requirements of policy DSP40 (v) of the Development Sites and policies Plan and policy D2 of the emerging Fareham Borough Local Plan 20237.
7. In adequate information has been submitted in order for the Local Planning Authority to conclude that the development would not have an unacceptable level of flood risk through appropriate management of surface water. The proposed development is therefore considered contrary to policy CS15 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy CC2 of the emerging Fareham Local Plan 2037.
8. The proposal would have likely adverse effects on the integrity of habitat sites in combination with other developments due to the additional generation of nutrients entering the water environment and the lack of appropriate and appropriately secured mitigation. The proposal is therefore considered contrary to policy CS4 of the Fareham Borough Local Plan Part 1 (Core Strategy), policy DSP13 and criterion (v) of policy DSP40 of the Fareham Borough Local Plan Part 2 (Development Sites and Policies) and policy NE4 of the emerging Fareham Local Plan 2037.
9. The proposal would have likely adverse effects on the integrity of habitat sites in combination with other developments due to the loss of part of a secondary support site habitat and the lack of appropriate and appropriately secured mitigation. The proposal is therefore considered contrary to policy CS4 of the Fareham Borough Local Plan Part 1 (Core Strategy), policies DSP13, DSP14 and criterion (v) of policy DSP40 of the Fareham Borough Local Plan Part 2 (Development Sites and Policies) and policy NE5 of the emerging Fareham Local Plan 2037.
10. Inadequate survey information has been submitted in order for the Local Planning Authority to conclude that the development would not have an adverse impact upon protected species. The proposed development is therefore considered contrary to policy CS4 of the Fareham Borough Local Plan Part 1 (Core Strategy), policy DSP13 of the Fareham Borough Local Plan Part 2 (Development Sites and Policies) and policy NE1 of the emerging Fareham Local Plan 2037.
11. In the absence of a legal agreement to secure such, the proposal fails to appropriately secure mitigation of the likely adverse effects on the integrity of protected habitat sites which, in combination with other developments, would arise due to the impacts of recreational disturbance. The proposal is therefore considered contrary to policy CS4 of the Fareham Borough Local Plan Part 1 (Core Strategy), policy DSP13 and criterion (v) of policy DSP40

of the Fareham Borough Local Plan Part 2 (Development Sites and Policies) and policy NE3 of the emerging Fareham Local Plan 2037.

12. Inadequate information has been submitted in order for the Local Planning Authority to conclude that the development would not have a significant adverse impact by virtue of noise for either the proposed residents or those of the adjoining area. The proposed development is therefore considered contrary to policy DSP2 of the Development Sites and Policies Plan and policy D2 of the emerging Fareham Local Plan 2037.
13. In the absence of a legal agreement to secure an off-site affordable housing contribution the scheme fails to assist the Borough in addressing its current housing need. The proposal is therefore considered contrary to policy CS18 of the Fareham Borough Local Plan Part 1 (Core Strategy) and policy HP2 of the emerging Fareham Local Plan 2037.

Notes for Information:

Had it not been for the overriding reasons for refusal to the proposal, the Local Planning Authority would have sought to address point 11) above by inviting the applicant to enter into a legal agreement with Fareham Borough Council under Section 106 of the Town & Country Planning Act 1990.

(7) Planning Appeals

The Committee noted the information in the report.

(8) UPDATE REPORT

The Update Report was circulated prior to the meeting and considered along with the relevant agenda item.

(The meeting started at 3.30 pm
and ended at 7.27 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Audit and Governance Committee (to be confirmed at the next meeting)

Date: Monday, 21 November 2022

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Ms F Burgess (Chairman)

Councillor R Bird (Vice-Chairman)

Councillors: J M Englefield, N R Gregory, D J Hamilton, S D Martin and
M R Daniells (deputising for Mrs T L Ellis)

**Also
Present:**



1. APOLOGIES

An apology of absence was received from Councillor T Ellis.

2. MINUTES

RESOLVED that the Minutes of the Audit and Governance Committee held on the 26 September 2022 be signed and agreed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement regarding the appointment of the Council's External Auditors –

Members of the committee will be aware that the Council needs to retender for our External Audit provider to cover the core audit work from 2023/24 to 2027/28. Members approved the Council "opting into" the national tender process organised by Public Sector Audit Appointments (PSAA) which has now been concluded.

In October PSAA advised the Council that they wish to appoint Ernst and Young to carry on as the external auditor for Fareham Borough Council. As part of this appointment we have been forewarned to expect a fee increase of over 150% which would take the fee to over £201,000 a year. The fee discussions will be concluded in 2023.

Due to the timescales in which we were asked to respond to the appointment, the issue has been discussed with officers, myself as Chairman and the vice-chairman and we have agreed to accept the appointment. This was mainly on the basis that those few Councils who did not opt into the two PSAA processes have either failed to appoint or have not achieved any greater savings on their contracts.

We have, however, also agreed that the Section 151 Officer should work with a wider group of Councils to actively respond to the Public Sector Audit Appointments (PSAA) consultation on the scale fees proposed for the contract when asked.

The Leader of the Council has been made aware and this will be highlighted as a spending pressure in the Medium-Term Finance Strategy report to the Executive.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at the meeting.

5. DEPUTATIONS

No deputations were received at the meeting.

6. RISK MANAGEMENT MONITORING AND BUSINESS CONTINUITY UPDATE

The Committee received a report by the Head of Finance and Audit on the six-monthly Risk Management Monitoring report. The report also, included the 3-yearly update for Members on the work undertaken to maintain adequate business continuity arrangements which was presented to the Committee by the Head of Environmental Health.

Following the Chairman's announcement which provided details of the appointment of the Council's External Auditors. Members raised concerns over the significant rise in fees and how this links to the risk documented on page 14 in the report with regards to the External Audits Opinion, as this risk is due to the Statement of Accounts not being published by the statutory deadline. Members asked if this increase in fees will mean that the External Auditors will meet the deadlines under the new contract. The Deputy Chief Executive Officer advised that the expectation will be that due to the fee increases imposed on the Council, future deadlines will be met and if they are not officers will ensure that this is challenged as a breach of contract.

RESOLVED that the Committee: -

- a) reviewed the report as a source of evidence that the current Risk Management Policy is operating in practice; and
- b) note the progress to date and the ongoing work that is being undertaken in the development and implementation of the Council's business continuity arrangements.

7. TREASURY MANAGEMENT STRATEGY

The Committee received a report by the Deputy Chief Executive Officer on the Council's Treasury Management Strategy. The report set out the mid-year review of treasury management activity up to 30 September 2022 which confirms compliance with the strategy approved by Full Council on 25 February 2022.

A typo was brought to the attention of the Committee on page 33 of the agenda pack. The 'Private' Works Loan Board should in fact read 'Public' Works Loan Board.

RESOLEVD that the Audit and Governance Committee: -

- a) reviewed the contents of the report; and
- b) provided comments in terms of the effectiveness of the treasury management strategy.

8. HEAD OF AUDITS QUARTERLY REPORT

The Committee received the quarterly report from the Head of Finance and Audit.

RESOLVED that the Committee note the progress of the Internal Audit work.

9. MONITORING OFFICER REPORT

The Committee received the Monitoring Officer Report from the Monitoring Officer. The report is set out in two parts. Part One provides details of items for noting and Part Two sets out those items for approval or endorsement.

Members were asked to consider a tabled item which had been circulated prior to the meeting. An amendment to Part Two of the report is required as an update to the Council's Constitution is needed following an amendment to the Members Allowance Scheme. The Committee were asked to consider that the updated document be added to the Constitution and recommend to Council for endorsement. Officers highlighted to Members that the Committee are being asked to consider the amendment to the Constitution and not the change to the Members Allowance Scheme itself as these scale increases are permitted outside of the decision-making process.

RESOLVED that the Audit and Governance Committee:

- a) note the contents of Part One of the report; and
- b) considered the amendments to the Constitution set out in the tabled item at Part Two and recommend to Council for endorsement.

10. STATEMENT OF ACCOUNTS

The Committee received the draft Statement of Accounts report by the Deputy Chief Executive Officer. Members were requested to formally approve the unaudited Statement of Accounts for 2021/22 attached at Appendix A to the report. Following the audit, the audited Statement of Accounts will be presented to the Audit and Governance Committee along with the Audit Results Report in January 2023.

RESOLVED that the Audit and Governance Committee approve the unaudited Statement of Accounts for 2021/22, attached as Appendix A, for publication by 30 November 2022.

(The meeting started at 6.00 pm
and ended at 7.13 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Climate Change Scrutiny Panel (to be confirmed at the next meeting)

Date: Tuesday, 18 October 2022

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor Mrs T L Ellis (Chairman)

Councillor N R Gregory (Vice-Chairman)

Councillors: M R Daniells, Ms C Bainbridge, J M Englefield and
Mrs J Needham (deputising for S Dugan)

Also Present: S D Martin (Items 5 and 6)



1. APOLOGIES FOR ABSENCE

Apologies of absence were received from Councillor S Dugan and Councillor Mrs L Clubley.

2. MINUTES

It was AGREED that the Minutes of the Climate Change Scrutiny Panel held on the 12 July 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman made the following announcement: -

Thank you and welcome to all those present.

It should be remembered that the Climate Change Action Plan is a live document and subject to relevant up-dates. At the Audit and Governance Committee it was noted in the Auditors report, they stated they are ... 'mindful that climate related risks may have a long timeframe and therefore while risk exists, the impact on the current period financial statement may not be immediately material'

As can be seen in our later presentation, implementation is long term and we must heed the need for prudence with our residents' money whilst doing all we can to hasten our journey to net zero. It is also clear from reports that we should always consider the lifetime impact and cumulative carbon costs involved in any, and all initiatives.

For the wider Borough we would encourage residents to access available assistance to help their own position using alternative fuels, Warmer Homes and the Greening Campaign. Also worthy of note is the recent push for using hedging as a measure for carbon capture offset by the farming community. Something I know officers will watch with interest, alongside the Environment Bill when it finally makes it through to give clear direction and always with an eye to developing technologies. Do keep an eye on our website for up-dates.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OF ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

A deputation was received in person from Anne Stephenson on behalf of the Fareham and Gosport Friends of the Earth.

The Chairman invited Councillor S Martin, Executive Member for Planning and Development to address the Panel to comment on some of the points made by the depute as Climate Change sits within the remit of the Planning and Development Portfolio.

The Chairman thanked the depute for their deputation and expressed the importance of continued public engagement. The comments made by the depute are an invaluable contribution to the meeting.

6. CLIMATE CHANGE ACTION PLAN UPDATE

The Panel received a report from the Policy, Resources and Engagement Manager updating Members on the progress of the Climate Change Action Plan (CCAP). The report also included a detailed Project Programme, mapping out the implementation of the Council's key carbon reduction projects.

Members enquired about the viability of the carbon neutral target, following comments from the depute who raised concerns over the Council reaching its carbon neutral target by 2030. Officers explained that a lot of work is underway to improve on the 9.1% carbon reduction achieved over the last two years. As more projects are implemented and an increase in environmental technologies are brought onto the market, it is hoped that this will have a positive impact in reducing the Council's carbon footprint and reaching carbon neutrality by 2030.

Members of the Panel also asked for reassurance that the Council's Climate Action Plan is imbedded within all Council decisions as the Panel itself only considers specific elements of the CCAP. The Director of Planning and Regeneration addressed the Panel to highlight that Climate Change is fully considered alongside legal and financial considerations in all the Council's key policy and project decisions. The Policy, Resources and Engagement Manager went on to say that a key focus over the coming months is to train both Councillors and Council Staff in how they all play a part in the Council's journey to carbon neutrality.

The Chairman explained that the scope for the Climate Change Scrutiny Panel is vast and reminded Members that although all aspects of Council business must have consideration for the CCAP, the Panel's focus must continue to be the monitoring and performance of the CCAP as it is not possible for this Panel to scrutinise every Council decision.

The Panel asked if consideration is given to the environmental policies of tenants of the Council's various commercial assets. The Director of Planning and Regeneration explained that, although the Council is not typically able to significantly influence those the wider environmental policies of tenants occupying its commercial premises. However, the Council does consider opportunities for investment in relevant environmental technologies as part of the ongoing property management of the Council's commercial premises stock.

RESOLVED that the Climate Change Scrutiny Panel: -

- a) note the contents of the report; and
- b) note and commented on the contents of the Project Programme at Appendix A.

7. EXECUTIVE BUSINESS

There were no items of Executive Business pertaining to the Climate Change Action Plan for the Panel to consider.

8. CLIMATE CHANGE SCRUTINY PANEL PRIORITIES

The Panel were asked to consider the Scrutiny Priorities for the Climate Change Scrutiny Panel.

The Director of Planning and Regeneration addressed the Committee to advise that the following items will be brought to the next meeting for consideration by the Panel: -

- Building Control Partnership, to present information on the changes to the building regulations in relation to Climate Change, and
- A scoping report to invite officers from Hampshire County Council to a future meeting of the Panel to explain the plans for carbon neutrality by 2050.

The Chairman addressed the room to ask everyone present who wishes to suggest additional priorities for the Panel to please contact the Democratic Services department.

RESOLVED that the Climate Change Scrutiny Panel considered the Scrutiny Priorities for the Panel.

(The meeting started at 6.00 pm
and ended at 7.20 pm).

FAREHAM

BOROUGH COUNCIL

Minutes of the Health and Public Protection Scrutiny Panel

(to be confirmed at the next meeting)

Date: Tuesday, 1 November 2022

Venue: Collingwood Room - Civic Offices

PRESENT:

Councillor F Birkett (Chairman)

Councillor (Vice-Chairman)

Councillors: Mrs P M Bryant, Mrs T L Ellis, Miss T G Harper, Mrs K K Trott and S Ingram (deputising for Ms S Pankhurst)

Also Present: Councillors H P Davis, M J Ford, JP, Mrs K Mandry, P Nother and Miss J Burton, Executive Member for Health & Public Protection.



1. APOLOGIES FOR ABSENCE

An apology for absence was received from Councillor Ms S Pankhurst.

2. MINUTES

RESOLVED that the minutes of the meeting of the Health & Public Protection Scrutiny Panel held on 21 June 2022 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

There were no Chairman's announcements made at this meeting.

4. DECLARATIONS OF INTEREST AND DISCLOSURES OR ADVICE OR DIRECTIONS

There were no declarations of interest made at this meeting.

5. DEPUTATIONS

The Panel received deputations from the following in respect of the items stated:

Name	Item
Graham Allibone	Item 7 – Review of Parking Charges at Coastal Locations and options identified in the September 202 Review
Ted Black	-do-
Frank Bonfield	-do-
Kyle Wood	-do-
Rev. Ian Meredith	-do-
Andy Amor	-do-
Mark Vartan	-do-
John Brazier	-do-
Graham Moody	-do-

6. EXECUTIVE BUSINESS

(1) Review of Hackney Carriage Tariff

There were no comments or questions for clarification in respect of this item.

7. REVIEW OF PARKING CHARGES AT COASTAL LOCATIONS AND OPTIONS IDENTIFIED IN THE SEPTEMBER 2020 REVIEW

Deputations were received in respect of this item as detailed in the table provided at minute 5.

At the invitation of the Chairman, Councillors M J Ford, P M Nother, Mrs K Mandry and H P Davis addressed the Panel on this item.

The Panel considered a report by the Director of Leisure and Community which presented the outcomes from the 12-month review of the coastal car parking charges. The report included an annual review of charging in coastal locations which were introduced in August 2021 and provided the reconsideration of options identified for town centre parking as part of the September 2020 review.

The Panel was invited to consider the recommendations being taken forward to the Executive and to provide comments to be taken into account at the meeting of the Executive on 06 December 2022.

Members raised concern at the significant increase in the proposed cost of an annual season ticket for the Borough's coastal car parks, noting that the cost represents a 56% increase on the current cost. It was strongly felt that an increase in line with the current rate of inflation would be more reasonable and, on this basis, it was suggested that the cost be increased to £90.

It was noted that the Council faces significant financial challenges over the coming years and Members agreed that it is appropriate to consider parking charges at this time, particularly as income that can be generated through increasing Council Tax is limited. The Panel suggested that a charging scheme similar to the beach huts scheme could be applied to annual season tickets for coastal car parks. This could allow a reduced rate for residents of the Borough of £90 and the proposed increased rate of £125 for non-residents.

Members raised concern that the proposed increase in charging hours at the coastal car parks to cover 10am to 8pm would have an adverse impact on residents who use the coastal facilities for recreational purposes and could potentially affect their mental health and well-being. It was felt however that there could be scope for removing the current cap of £6 a day and simply charging for every hour of the current charging period. Anyone parking from 10am to 6pm, would therefore pay an increased maximum rate of £8 a day.

The Panel strongly agreed with the recommendation in the report that there should be no increase in charges at the Town Centre car parks at the present

time as this could have an impact on the footfall in the town centre which would adversely affect businesses.

The Panel discussed whether it would be feasible to allow 2 cars to be registered on an annual season ticket for car parks at coastal locations. It was noted that this had been suggested as part of the original parking review and was rejected on the basis that it could have an impact on the level of income generated and could also be difficult to manage effectively. It was agreed that this option could be considered further at the parking review in 2023/24.

Consideration was given to the possibility of removing free parking for blue badge holders, however there was concern that this may result in increased on-street parking in unsuitable locations. It was agreed that this could be re-considered at the 2023/24 parking review.

It was noted that the report contained a recommendation that height restriction barriers at Portchester precinct car park should not be installed, as was requested in a motion presented to Council on 21 October 2022. Whilst the Panel understood the reasons for the request it was felt that the reasons given for not proceeding were sound and it was therefore agreed that the barriers should not be installed.

RESOLVED that the Health and Public Protection Scrutiny Panel makes the following recommendations for consideration by the Executive at its meeting on 06 December 2022:

- (a) the cost of a coastal car parking annual season ticket be increased to £90 for residents of the Borough and £125 for non-residents;
- (b) the coastal car parking charging period remains at 10am to 6pm;
- (c) the parking cap of £6 per day at the coastal car parks be removed;
- (d) no increase to parking charges be implemented at the town centre car parks at the present time;
- (e) options for the implementation of parking charges for blue badge holders be considered as part of the 2023/24 parking review;
- (f) options for 2 cars to be registered on one coastal car park annual season ticket be considered as part of the 2023/24 parking review; and
- (g) height restriction barriers at Portchester Precinct car park not be installed.

8. QUEEN ALEXANDRA HOSPITAL SCRUTINY TOPICS

The Panel was reminded that at the last meeting, members had requested that a scoping report be brought forward for consideration to identify topics for scrutiny at the Queen Alexandra Hospital.

The Director of Leisure and Community advised the Panel that given the increasing number of hospitalisations due to covid and flu cases, now was not an appropriate time to add to the pressures faced by the hospital. It was therefore agreed that this item for scrutiny would be deferred to a later date.

RESOLVED that the Health & Public Scrutiny Panel agrees that scrutiny of the Queen Alexandra Hospital be postponed to a more suitable time.

9. HEALTH AND PUBLIC PROTECTION SCRUTINY PANEL PRIORITIES

Members were given the opportunity to discuss the scrutiny priorities for the Panel.

In discussing the priorities, members considered whether the Council's climate change commitments are being taken into account in the matters that the Panel deals with. It was agreed that reports presented to the Panel reflect the Council's commitments, for example the installation of solar powered car parking machines, and members were confident that they are vigilant in ensuring that climate change matters are taken into account.

RESOLVED that the Scrutiny Priorities for the Panel were reviewed.

(The meeting started at 6.03 pm
and ended at 7.28 pm).

FAREHAM

BOROUGH COUNCIL

Report to Council

15 December 2022

Subject: **Members' Safety**

Report of: **Head of Democratic Services**

SUMMARY

This report outlines the work the Council has undertaken around Members' safety and presents Guidance for Members' Safety.

This Guidance advises Members on points to consider when undertaking their role as a Councillor.

RECOMMENDATIONS

It is recommended that Council agrees:

- (a) the Members' Safety Guidance as detailed at Appendix A to this report; and
- (b) that a mandatory all-Member training session is held.

INTRODUCTION

1. Elected Members have a fundamental role in democracy by maintaining visible relationships with the constituents they represent.
2. Whilst Councillors are not employees of the Council and therefore not necessarily subject to the same policies and procedures which govern the employment relationship, the risks faced by Councillors should be recognised when they are carrying out their duties.
3. This report outlines the work undertaken by the Council in recognising those risks to its Councillors when carrying out their role and whilst no guidance or systems are failsafe, the recommendation of approval of a Guidance document which is presented to aid all Councillors in recognising and managing risks to personal safety, seeks to work towards providing suitable and appropriate mitigation measures in supporting Members in their role as an elected Member.

BACKGROUND

4. Past tragic events including the murders of Jo Cox, MP in 2016 and Sir David Amess, MP in October 2021 have reignited the debate locally and nationally about the safety of Councillors within their communities.
5. As part of the LGA's Civility in Public Life Programme which seeks to address intimidation, standards of public and political discourse and behaviour in public office and provide support and advice to councils and councillors, in October 2021 the Local Government Association (LGA) launched a call for evidence of abuse and councillors which aimed to understand the impact on local government and councillors.
6. The Call for Evidence asked respondents to share their personal experiences of abuse and intimidation and were asked about triggers of abuse and impacts of abuse personally and more widely.
7. In June 2022 the LGA published 'Debate Not Hate: The impact of abuse on local democracy' which set out the findings to date of that Call for Evidence and made seven recommendations.
8. In line with the work being carried out by the LGA at a National level, the Council held an all-member workshop on the 23 February 2022 chaired by the Head of Democratic Services.
9. The purpose of the workshop was to understand how Fareham Borough Councillors felt about their safety when carrying out their role, to gauge what support the Council could offer and, within that confidential environment, to share any experiences Councillors felt they could to aid a better understanding. This included incidents of intimidation and/or abuse (face to face or online).

COUNCIL'S OBLIGATIONS

10. Whilst the Council does not have a statutory duty of care to Councillors under employment law as they are not employees, it does have a duty to anyone who may be affected by our work.

11. This duty is covered when Councillors undertake their statutory role for the Council when undertaking approved Council duties.
12. This will include ward representations but not party-political activity/visits.
13. The Council will continue to aid and training to councillors as to how to carry out their role safely.
14. In support of that ongoing assistance, it is recommended that an awareness session in respect of Councillor safety would benefit Councillors and support them carrying out their role. It is recommended that to ensure all Councillors benefit from this, the session is mandated for all Councillors to attend.
15. In consideration of its obligations, the appended Guidance before Members today for approval sets out some practical tips and advice to aide them carry out their role safely.

TRAINING AND SUPPORT

16. As part of the LGA's Civility in Public Life Programme, a series of webinars have been held which councillors were encouraged to attend.
17. These sessions have covered personal safety for councillors and handling online abuse and intimidation.
18. The Local Government Association has guidance documents available and Members have been recommended and are encouraged to read further available guidance online such as the [Local Government Information Unit](#) "Personal safety for Councillors". This document appended to this report as a more comprehensive guidance document for Members.
19. Further recommended documents include the [Local Government Association](#) "Practical advice for handling physical abuse and personal security" and "Practical advice for handling online abuse". More generic safety in the workplace advice is also available at the Suzy Lamplugh Trust website.
20. Whilst the appended Fareham Borough Council drafted Guidance gives recommendations for councillors to consider for their safety, the Council does recognise that there are times when Officers and Councillors attend Community Action Team (CAT) meetings and the role the Council has in assessing any risks associated to these meetings.
21. As part of the ongoing support to councillors, the risk assessments already in place for the CAT meetings have been expanded to include a more comprehensive risk assessment for councillors attending those meetings.

FINANCIAL IMPLICATIONS

22. It is possible that in the future, external training could be provided to Members and if that is necessary there will be a cost implication which is unknown at this time.

RISK ASSESSMENT

23. Potential risks arise to Members when carrying out their role and the purpose of this

Guidance is to aide those Members and to try to minimise risk.

CONCLUSION

24. It is important that Members feel safe when carrying out their role as a Councillor and this document seeks to help Councillors consider and assess their safety with confidence when carrying out their work.

25. The further awareness session will further help Members assess and consider their safety whilst carrying out their role.

Appendices:

Appendix A – Members' Safety Guidance

Appendix B – Personal Safety for Councillors [LGiU Guidance](#)

Background papers:

None

Reference papers:

[Debate Not Hate: The Impact of abuse on local democracy](#)

[LGA Guidance: Practical advice for handling online abuse](#)

[Further LGA guidance documents](#)

The Suzy Lamplugh Trust - [Personal Safety at work | Suzy Lamplugh Trust](#)

Enquiries:

For further information on this report please contact Samantha Wightman (01329 824594)

FAREHAM

BOROUGH COUNCIL

MEMBERS' SAFETY GUIDANCE

DRAFT

1. INTRODUCTION

- 1.1 Councillors have the very important role of communicating with the residents in their Wards and with that comes many opportunities for communication – face-to-face, phone and email as well as via social media platforms. These communications are crucial to the role of a Councillor to help them stay engaged with the residents in their Ward.
- 1.2 Many Councillors have considerable experience in communicating with their Ward residents and whilst in the main these interactions are rewarding it is sometimes the rare case whereby individual behaviours of members of the public, often through anger and frustration can lead Councillors to be concerned for their safety and can, on occasion, cause their personal lives to come under scrutiny.
- 1.3 It is recognised that harassment, personal attacks on character and intimidation, and confrontation all have a negative impact and the purpose of this Guidance is to support and assist Councillors and help them identify when they may need to take personal safety and security measures ahead of, and in, situations which cause the Councillors to feel concerned for their personal safety.
- 1.4 This guidance is based on that issued by the Local Government Association and its aim is to aide Councillors manage their personal safety whilst being accessible to their residents.

2. DEALING WITH EMOTIONS

- 2.1 Some residents may be contacting a Councillor because they are unhappy about something which has – or hasn't – been done. This may include decisions which have been made.
- 2.2 Councillors are skilled at dealing with residents and will have developed good ways for handling emotive residents. Skilled at balancing concern about a resident's concern with not becoming too emotional to assist them is key. Councillors should be aware of how they initially respond to a situation so as not to inflame it and to be aware when there needs to be a 'cut off' point if the situation makes you feel uneasy or scared there could be a possibility of escalation by an individual(s).
- 2.3 It is okay for you to advise individuals that you will be stepping back to give space and to ask them to take a step back from you if they are too close.
- 2.4 Councillors must however be able to feel they can move away from such situations and must physically be able to move away from the individual(s) so if you do feel uneasy, threatened or concerned for your safety, please do advise the individual why you are ending the conversation and move away.

- 2.5 Racist and other offensive remarks are not acceptable in any circumstances. If the comment is directed to you, Councillors are advised not to respond to these no matter how angry they make you. This may worsen the situation. Instead, bring the meeting to a close. If a more general remark is made, you should tell the resident that it is unacceptable. Usually, a person will apologise but if this is not the case, tell them that you will be ending the meeting. Whatever the approach you take, you should use your own judgement, particularly if you are in a vulnerable position, such as being alone. Do not put yourself at risk no matter how upset or angry you are.
- 2.6 Concerns which Councillors have about individuals' behaviours which lead them to have concern for their safety should be reported to the Police and any behaviours which are of immediate concern should be reported by calling 999.
- 2.7 If Councillors feel able to, any report made to the Police should also be reported to the Head of Democratic Services. This will help the Council support that Councillor by having an awareness of situations.
- 2.8 Councillors are encouraged to share their experiences, advice and guidance with one another.

3. HOME VISITS

- 3.1 It is recommended that home visits are undertaken in exceptional circumstances only. For example, if a resident cannot leave their home to meet at a surgery or if they wish to show a Councillor the cause of a complaint and do not have the ability to do this virtually, via phone or with photographs.
- 3.2 The alternative option of meeting virtually should be explored in the event it is impossible for the resident to meet outside of their home.
- 3.3 If it isn't viable to meet in another public location, virtually, by telephone or by the resident sharing photographs of any issue, it is up to an individual Councillor to decide whether the visit should be made. Councillors will trust their own instincts (the 'pit of the stomach' feeling). This may be more relevant if the resident is not known to you.
- 3.4 If a visit does need to take place, ask who else will also be present and whether there will be any dogs at the property. You might want to ask for any dogs to stay in an alternative room to the one you are meeting in.
- 3.5 Before entering, have a short door-step dialogue. Use all your senses and if something doesn't smell, sound, look or feel right, make an excuse, and let them know you will re-arrange.
- 3.6 If a home visit is undertaken Councillors should be accompanied by a fellow Ward Councillor and ensure you let somebody know where you are visiting and that someone else (family member, friend or another Councillor) knows where you are and the time and expected duration of your appointment. You may want to put in place measures such as agreeing a "check-in" phone call to that

trusted person for the end of the meeting as well as agreeing that if they haven't heard from you, they contact you.

4. WARD SURGERIES

- 4.1 It is accepted that it will not always be possible to find a location which meets every requirement of best practice and is accessible, but the following suggestions may assist Councillors make their surgeries safer and more effective.
- 4.2 Prior to the surgery starting, make sure your mobile phone is charged and that you can get a signal in your location. If there is a landline available at the premises, make sure you are given access to it. If you have a personal alarm, please ensure the batteries are working and take it with you
- 4.3 Where possible, try not to hold surgeries in an otherwise empty building and it is strongly advised that Councillors have someone assist you from both a logistics aspect as well as a safety one.
- 4.4 Consideration should be given to assessing the location for safety. For example, try and make sure you are seated nearest to the door with the resident sat on the other side of a desk. Keep the desk clear of items including hot drinks and to avoid a feeling of confrontation, consider the seating at a 45-degree angle.
- 4.5 If the premises does not have a waiting room, seat waiting residents as far away as possible to maintain confidentiality as much as possible.
- 4.6 When looking for a suitable location consider whether any rooms have a connection to an alarm and there is a procedure for dealing with calls for assistance. Does the door have a glass panel, or can it remain slightly open (but still maintain confidentiality) and consider your exit and whether the door could be locked from the inside. If possible, make sure the room is in view of a public area or reception.

5. COMMUNITY ACTION TEAM (CAT) MEETINGS

- 5.1 Ahead of CAT meetings Officers carry out risk assessments to assess the risk for holding the meetings at a venue as well as assessing any risk to councillors and officers in attendance.
- 5.2 Councillors are encouraged to contact officers responsible for CAT meetings if they wish to discuss the risk assessment.

6. TELEPHONE CALLS, VISITORS AND POST

- 6.1 To maintain a good balance between your private life and that as a Councillor, Members are discouraged from seeing members of the public at their home and are discouraged from inviting them into your home. Good publicity about Surgeries and Resident's meetings will help to give residents a place where they can go to speak to their Councillor.
- 6.2 Councillors already follow a common-sense approach of checking who is at their front door and undertaking basic security measures. It is recommended that Councillors set their expectations with their family members as to what they should do if someone calls when you are not there or expected home, so they don't feel unprepared to handle the situation and invite them in to wait.
- 6.3 Although rare, Councillors may receive abusive or aggressive telephone calls and these should be dealt with in line with Police advice.
- 6.4 If a Councillor receives any post which is malicious, threatening or abusive, this should be retained and reported to the Police. Care should be taken with letters or parcels which look suspicious or contain any unknown substance.
- 6.5 Any such calls or letters should also be reported to the Head of Democratic Services and the Monitoring Officer who can give you further support and advice.

7. CAR PARKING

- 7.1 When parking in a public parking area, you should take the usual precautions that you would take as a member of the public, particularly if you will be coming back to your vehicle when it is dark. Again, mobile phones should be charged and on returning to your vehicle after leaving the building, undertake a dynamic risk assessment – who is in the area, how does it make you feel. It may be advisable to have your keys to hand or easily accessible; park your vehicle in the direction you will leave as this will avoid unnecessary manoeuvring; lock your vehicle as soon as you enter it and park under a streetlight or in a well-lit area where possible.

8. SOCIAL MEDIA

- 8.1 Social media has become an every-day communications tool for councils, councillors, and the people they represent. The potential is huge and allows you to be innovative and responsive as well as providing links to useful information or other organisations.
- 8.2 Councillor's personal social media channels are their responsibility and subject to the Council's Code of Conduct and Councillors and different social media platforms allow for different types of interactions. It is useful to indicate the aims and intended audiences of your different accounts.

- 8.3 Again, individuals can use social media as a means expressing themselves and this can sometimes come across as negative or aggressive in tone, especially if the topic is emotive or of heightened public interest or engagement.
- 8.4 Advice is available from the Council's Communications teams and an overview of social media and guide to the role of Councillors on social media can be found on the LGA website at [Social media guidance for councillors | Local Government Association](#)

DRAFT

FAREHAM

BOROUGH COUNCIL

Report to Council

15 December 2022

Subject: **SCHEDULE OF COUNCIL AND COMMITTEE MEETINGS 2023/24**

Report of: **Head of Democratic Services**

SUMMARY

This report invites the Council to determine the schedule of Council and committee meeting dates for the next municipal year. Dates of Executive meetings have been set by the Executive Leader in accordance with the Council's Constitution.

A draft schedule setting out proposed dates for all meetings from May 2023 is submitted for approval.

RECOMMENDATION

It is recommended that Council:

- (a) approves the proposed schedule of Council, Committee and Panel meetings for the municipal year 2023/24, as set out at Appendix A to this report; and
- (b) notes the dates for the Partnership of South Hampshire Joint Committee and Overview and Scrutiny Committee are provisional until approved by the Joint Committee at its meeting in February 2023.

INTRODUCTION

1. The Council is invited to determine the schedule of Council, Committee and Scrutiny Panel meetings for the municipal year for 2023/24. A draft schedule is appended to this report at Appendix A for consideration.

PROPOSED SCHEDULE

2. Members are reminded that the Council's Standing Orders provides that Executive meetings are to be held on dates determined by the Executive Leader. The Executive Leader has therefore been consulted and has approved the dates which are shown in the draft schedule. Eleven meetings have been arranged for the Executive to meet monthly except during August, which is largely kept clear of meetings in accordance with the Council's practice.
3. All other meeting dates are for Council to determine and a provisional schedule for the 2023/24 municipal year is attached at Appendix A. Members are asked to approve the proposals for meetings of the Council, Committees and Scrutiny Panels.
4. Dates for the summer Community Action Teams (CATs) will be set to avoid the dates of Council, Committee and Scrutiny Panel meetings and details of those meetings will be circulated to members at the earliest opportunity.
5. The schedule of Council, committee and scrutiny panel meetings has been organised largely on the same basis as the current year's schedule. It provides for:
 - (i) six ordinary meetings of Council scheduled for the year, in addition to the Annual meeting. Members are asked to note that the date of the proposed Council meeting in February 2023 is provisional as it is dependent upon the date of the County council precept meeting. In any event, the February Council meeting will commence at 5pm. The arrangements for the Council meetings are in accordance with Standing Orders, being:
 - (ii) four cycles of each Scrutiny Panel;
 - (iii) six meetings of the Licensing and Regulatory Affairs Committee;
 - (iv) twelve meetings of the Planning Committee, arranged on a four-weekly basis; and
 - (v) quarterly meetings of the Audit and Governance Committee.
6. As in the current year, no provision has been made for meetings of the Licensing Panels. Arrangements will continue to be made for the hearings as and when required.
7. Proposed dates for the Partnership for South Hampshire (PfSH) Joint Committee and Partnership for South Hampshire (PfSH) Overview and Scrutiny Committee are shown for reference, however these meeting dates will be approved by Partnership for South Hampshire (PfSH) Joint Committee and are therefore subject to confirmation.

RISK ASSESSMENT

8. There is no significant risk attached to determining the schedule of meetings for the next municipal year, but it does present the opportunity of aiding the proper administration of the Council's business.

CONCLUSION

9. Council is asked to determine dates for meetings of the Council, Committees and Scrutiny Panels for the municipal year 2023/24. The Executive Leader has determined the dates of Executive meetings. Council is invited to approve the proposed schedule, appended to the report at Appendix A.

Appendices: Appendix A: Proposed Schedule of meetings for 2023/24.

Background Papers: None

Reference Papers: Fareham Borough Council Constitution

Contact: For further information please contact Samantha Wightman. (01329 824594)

DRAFT - SCHEDULE OF MEETINGS 2023/24

	May 2023	June 2023	July 2023	August 2023	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024													
Mon													Mon												
Tues				1									Tues												
Wed				2									Wed												
Thurs		1		3			1	P&D					Thurs												
Friday		2		4		1	2	SS			1		Friday												
Sat		3	1	5		2	3		1		2	1	Sat												
Sun		4	2	6		3	4		2		3	2	Sun												
Mon	1	Bank holiday	5	EXECUTIVE	3	EXECUTIVE	7	4	EXECUTIVE	2	6	4	EXECUTIVE	1	Bank Holiday	Mon									
Tues	2		6	L&C	4	PfSH JC	8	5		3	7	8	5	2	PfSH JC	Tues									
Wed	3		7	P&D	5	SS	9	6		4	6	7	6	3	H	Wed									
Thurs	4		8	D	6		10	7	5	LRA	9	7	4	8	H	Thurs									
Friday	5		9		7		11	8	6		10	8	5	9		Friday									
Sat	6		10		8		12	9	7		11	9	6	10		Sat									
Sun	7		11		9		13	10	8		12	10	7	11		Sun									
Mon	8	Bank Holiday	12	LRA	10		14	11	9	EXECUTIVE	13	EXECUTIVE	11	EXECUTIVE	8	EXECUTIVE	Mon								
Tues	9		13		11	CC	15	12	10	H&PP	14		12	9	13	12	LRA	9	EXECUTIVE	Tues					
Wed	10		14	PC	12	PC	16	13	11	PC	15	13	10	14	14	13	13	10	11	PC	Wed				
Thurs	11	Ann Council	15	Council	13	H	17	14	12		16	14	Council	11	15	14	14	15	11	14	Thurs				
Friday	12		16		14		18	15	13		17	15	15	16	15	15	15	16	12	15	Friday				
Sat	13		17		15		19	16	14		18	16	13	17	16	16	16	17	13	16	Sat				
Sun	14		18		16		20	17	15		19	17	14	18	17	17	17	18	14	17	Sun				
Mon	15	EXECUTIVE	19	P&R	17		21	18	16	D	20	18	15	19	18	18	18	19	15	18	P&R	15	Mon		
Tues	16		20	H&PP	18		22	19	17	CC	21	19	16	20	19	19	19	20	16	19	L&C	16	Tues		
Wed	17		21		19	P&D	23	20	18	PfSH O&S	22	20	17	21	20	20	20	21	17	20	CC	17	Wed		
Thurs	18		22		20	A&G	24	21	19		23	21	18	22	21	21	21	22	18	21	SS	18	Council	Thurs	
Friday	19		23		21		25	22	20		24	22	19	23	22	22	22	23	19	23	Council (5pm)	22	19	Friday	
Sat	20		24		22		26	23	21		25	23	20	24	23	23	23	24	20	24		23	20	Sat	
Sun	21		25		23		27	24	22		26	24	21	25	24	24	24	25	21	25	24	21	21	Sun	
Mon	22		26		24	LRA	28	Bank holiday	25	A&G	23	27	A&G	25	Bank Holiday	22	P&R	26	27	25		25	22	Mon	
Tues	23		27		25		29	26	24	PfSH JC	28	LRA	26	Bank Holiday	23	PfSH O&S	27	28	26	27	D	26	23	Tues	
Wed	24	PC	28	PfSH O&S	26		30	27	25	L&C	29	PfSH O&S	27	Closed	24	HPP	28	29	27	28	PfSH O&S; H&PP	24		Wed	
Thurs	25		29		27	Council	31	28	26	Council	30		28	Closed	25	SS	29	30	28	29		25		Thurs	
Friday	26		30		28			29	27		31		29	Closed	26		30	29	28	30	29	Bank Holiday	26		Friday
Sat	27				29			30					30		27					30			27		Sat
Sun	28				30				29				31		28					31			28		Sun
Mon	29	Bank holiday			31				30				30		29	PfSH JC				30			29		Mon
Tues	30								31				31		30	LRA							30		Tues
Weds	31														31										Weds
Thurs																									Thurs
Friday																									Friday

KEY to abbreviations:	A&G = Audit & Governance Committee (x4)	L&C = Leisure & Community Scrutiny Panel (x4)
	LRA = Licensing and Regulatory Affairs Committee (x6)	H&PP = Health & Public Protection Scrutiny Panel (x4)
	PC = Planning Committee (x12)	P&D = Planning & Development Scrutiny Panel (x4)
	P&R = Policy & Resource Scrutiny Panel (x4)	H = Housing Scrutiny Panel (x4)
	SS = Streetscene Scrutiny Panel (x4)	D = Daedalus Scrutiny Panel (x4)
	CC = Climate Change Scrutiny Panel (x4)	Council = Council Meeting (x7)
	PfSH JC = PfSH Joint Committee (X5)	Executive (X11)
	PfSH O&S = PfSH Overview and Scrutiny Committee (X5) – Daytime meeting	School holidays / LGA conf (04-06 July 2023) / Conservative conference (01-04 Oct 2023) / Liberal Democrat Conference (Not yet published)

Note: Meetings of the Licensing Panels will be arranged as and when required.

FAREHAM

BOROUGH COUNCIL

Report to Council 15 December 2022

Subject: **Annual Review of the Corporate Strategy**

Report of: **Director of Leisure and Community**

SUMMARY

The Council's Corporate Strategy 2017 to 2023 sets out the Council's vision and priorities for the Borough. The Council's performance management framework requires an annual review of the strategy, to confirm future priorities and update the wording where necessary.

The Policy and Resources Scrutiny Panel considered the review of the Strategy at the 15 September 2022 meeting and supported the proposed changes to the Strategy.

The Executive considered the outcome of the review on 7 November 2022 and agreed the recommended amendments to the Corporate Strategy document.

The updated Corporate Strategy 2017-2023 is now presented for adoption by the Council.

RECOMMENDATION

It is recommended that the Council:

- (a) notes the results of the annual review of the Corporate Strategy; and
- (b) approves the updates to the Corporate Strategy.

INTRODUCTION

1. The Council's performance management framework requires the Executive to undertake an annual review of the corporate vision and priorities. The purpose is to confirm future priorities and update the wording where necessary. The outcome of the review will influence the budgets for the next financial year.
2. This is the fifth review of the Corporate Strategy 2017-2023, which was adopted by the Council on 14 December 2017.
3. Any proposed changes to the wording will need to be approved by the Council, because the Corporate Strategy falls within the Council's policy framework under the Constitution.

PROGRESS MADE IN DELIVERING THE CORPORATE PRIORITIES

4. The Corporate Strategy sets out the Council's priorities for 2017-2023 and shows how we have planned to ensure Fareham remains a prosperous, safe, and attractive place to live and work.
5. The Strategy contains six Corporate Priorities for improvement. Progress on each is listed below:

Providing Housing Choices

- The delivery of a new Garden Village at Welborne, which will provide new homes, jobs, schools, and leisure facilities, took a further step forward with outline planning consent, including Junction 10 improvements for the M27, being agreed in 2021.
- The Council continued to deliver affordable rent housing, with the Rose Court scheme opening in 2021. Work began on the development of affordable rent housing for older people at Station Road in Portchester.

Protect and Enhance the Environment

- A 'Clip and Collect' garden waste subscription service was launched in 2021. In its first year the service attracted 40% take up by Borough residents.
- The 'Give Plastic the Push' campaign has been continued and a new anti-littering campaign, 'No More Rubbish Excuses', was launched in March 2022.
- Supporting the Council's commitment to zero-emission vehicles, a trial for the use of biofuel (HVO) in garden waste collection vehicles and smaller diesel vehicles was trialled for a period of 12 months. This has been expanded across several larger refuse collection vehicles.
- To Celebrate the Queen's Platinum Jubilee, the Council sponsored two areas of tree planting, Queen's Copse and Platinum Copse, both of which were oversubscribed.

Strong, Safe, Inclusive and Healthy Communities

- Outline planning consent was granted for the Welborne Garden Village as part of a planned sustainable new community.

Maintain and Extend Prosperity

- All the new aviation hangars on the Daedalus site are now occupied, and four business units at Faraday Business Park are available for occupation (two of these are already occupied).
- In March 2022, the Daedalus Financial Strategy was adopted by the Council. The overarching principle is that the Council's interest in the whole Daedalus site should make a sustained positive contribution to the Council's overall financial position and, as a minimum, the revenue costs associated with operating and investing in Daedalus should be cost neutral to council taxpayers. In 2021/22, the Council's activities at Daedalus returned a surplus of £193,795.
- The new Gate Guardian sculpture was installed at Daedalus Common.
- Support continued for the construction of highway schemes across the Borough, including the Stubbington Bypass which opened in 2022 and improvements to the southern section of Newgate Lane and a redesigned "all moves" Junction 10 on the M27.
- The *Live Love Local* message was launched to support the area's diverse range of unique, independent shops and food and drink businesses to bounce back after the challenges of the pandemic.

Leisure Opportunities for Health and Fun

- Significant investment in the facilities at Fareham Leisure Centre was completed this year. This joins the investment in Holly Hill Leisure Centre, which opened in 2016, to secure modern and accessible facilities for the residents of Fareham.
- The Sensory Garden in Fareham Town Centre, and Holly Hill Woodland Park, were again awarded a Green Flag.
- In 2022, a wheelchair swing was installed at Holly Hill play park to complement a range of inclusive equipment, ensuring that the Council's open spaces are accessible to be enjoyed by all residents and visitors.
- Abbey Meadows open space and play area is now fully open in Titchfield.
- The Council's vision to remodel Ferneham Hall into Fareham Live, a new arts and entertainment venue, was restarted in 2021 following a pause during the COVID-19 pandemic.

A Dynamic, Prudent and Progressive Council

- 2021 saw a return to in-person consultation, with meetings across the Borough relating to the Local Plan, ensuring that residents continue to have the opportunity to comment on the things that matter to them.
- The Council has also conducted consultations on the Local Boundary Review and Taxi Licensing this year.
- The Council managed delivery of the Government's Grants to help support

Fareham-based businesses in response to the COVID-19 pandemic. In total, the Council paid out over £64million in business grants and reliefs.

EXTERNAL IMPACTS

6. The Council remained responsive to fluctuating local and national restrictions as a result of the COVID-19 pandemic. This impacted both service provision and the finances of the Council.
7. The Council continued to support the local business community and residents to return safely to normal following the pandemic, managing delivery of government grants, and launching a Live Love Local message to encourage a return to the town centre.

ANNUAL AUDIT

8. The Council's external auditors, Ernst and Young, provide an Auditor's Annual Report which covers the Council's accounts for the previous year. The most recent report was received for the year ended 31 March 2021 and concluded that there were no risks of significant weaknesses in the Council's Value for Money arrangements for 2020/21.

PROPOSED CHANGES TO THE CORPORATE STRATEGY DOCUMENT

9. The Corporate Strategy remains on track, and it is proposed that the Council considers the results of the annual review and approves the minor changes to the current Corporate Strategy document.
10. The revised Corporate Strategy is attached as Appendix A. Pages with proposed amendments have been marked with an asterisk in the top right-hand corner, with the amended text also highlighted.

POLICY AND RESOURCES SCRUTINY PANEL

11. The Policy and Resources Scrutiny Panel considered the report on the annual review of the Corporate Strategy on 15 September 2022.
12. The Panel recommended that the proposed changes, as set out in the Executive report, be approved by the Executive, when it considered the item at its meeting on 7 November 2022.

EXECUTIVE MEETING

13. The Executive considered the report on the annual review of the Corporate Strategy on 7 November 2022 and agreed the amendments to the strategy document.
14. The Executive recommended the Annual Review of the Corporate Strategy to Council for approval, with the report now presented for adoption by the Council.

FINANCIAL IMPLICATIONS

15. Any cost implications of amending any of the Council's priorities would need to be calculated and reflected in the Council's medium-term financial strategy.

CONCLUSION

16. This report is a key stage in the Council's performance management framework. The

Council is invited to consider the results of the annual review and approve the updated Corporate Strategy 2017-2023.

Appendices: Appendix A – Corporate Strategy 2017-2023

Background Papers: None

Reference Papers: None

Contact: For further information please contact Kat Hillman (01329 824443)

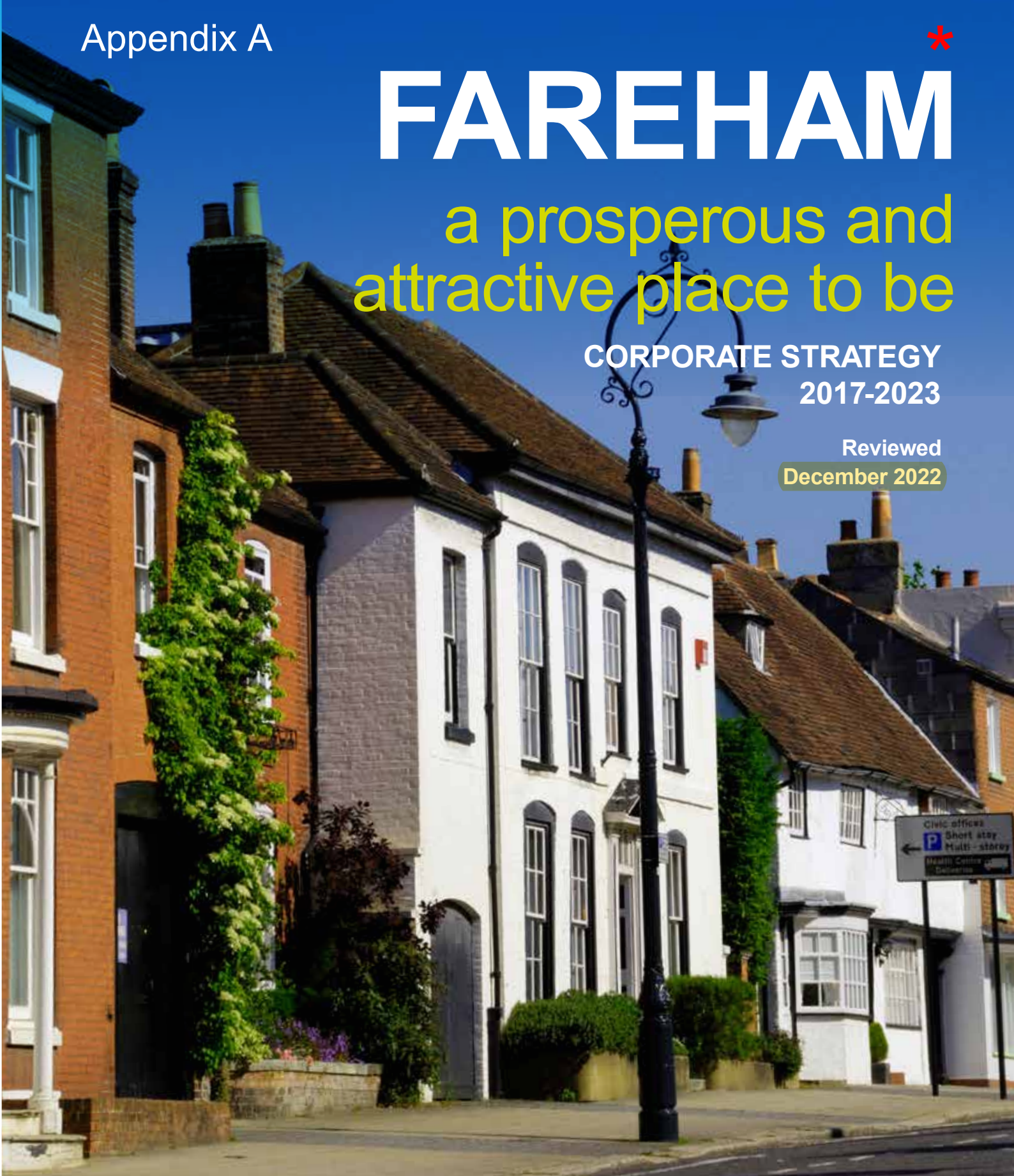


FAREHAM

a prosperous and attractive place to be

CORPORATE STRATEGY
2017-2023

Reviewed
December 2022



PLANNING FOR FAREHAM'S FUTURE



Prosperous, safe, attractive...

Our corporate strategy for Fareham Borough Council sets out our priorities for the next few years, from 2017 to 2023, and shows how we have planned to ensure that Fareham remains a prosperous, safe and attractive place to live and work.

Our approach has been led by a number of factors. First and foremost, our residents, customers, partners and others have told us what is important to them. Our research has also highlighted a range of external influences we need to consider such as economic and social factors and indeed changes to the way our residents live and work.

One factor that cannot be ignored is the continuing reduction in government funding awarded to Fareham Borough Council.

Yet despite this reduction, as you will read, we have exciting plans for the next few years that will provide benefits to many people working and living within the Borough of Fareham.

By focusing on these we believe we can help make sure that Fareham continues to be a great place to live and work.

“...FAREHAM
CONTINUES TO
BE A GREAT
PLACE TO LIVE
AND WORK.”

A GREAT PLACE

TO LIVE...

Located in an area of some 30 square miles along the south coast of Hampshire between Portsmouth and Southampton, Fareham is a popular and attractive place to live. It is well connected to the M27 motorway and has good rail links to London and the wider rail network. There is also easy access to ferry ports and Southampton airport.

Fareham is growing. Our population has steadily increased over the last 30 years and that trend is expected to continue. People are living longer and we have an increasingly ageing population.

For example, Fareham has experienced the largest rise in the number of residents aged

“...THE MAKE-UP OF FAREHAM’S HOUSEHOLDS IS CHANGING.”




85+ in Hampshire during the last 20 years. By contrast the number of people of working age living in the Borough has reduced; particularly those aged between 25 and 39.

Consistent with the rest of the country the make-up of Fareham’s households is changing. Around a quarter of people now choose to live alone so that adds to the number of smaller homes that we need. Additionally an increase in divorce and break ups also means that there are now more ‘blended families’ living together than ever before. Minority ethnic groups make up a small, but slowly growing, proportion of the population.

Fareham has five distinct communities: **Fareham town; Portchester; Titchfield; Western Wards and Hill Head and Stubbington.** The development of **Welborne**, made up of of around 6,000 homes, will create a new distinct community whilst, at the same time, help to meet our future housing needs.

OPEN FOR BUSINESS

With a well-educated workforce and low levels of unemployment, Fareham is a thriving place for business.



A well-educated workforce makes Fareham an attractive proposition for local businesses. The local talent pool is rich with potential employees equipped with all the skills they need to meet their needs and, whilst Fareham salaries tend to be higher than the national average, they remain well below London-weighted salaries.

The proportion of Fareham residents educated to college level and above is higher than both the south east region and the country as a whole. This is a boost to businesses both in Fareham and its neighbouring cities.

Fareham is a hard-working Borough with the percentage of local people in work higher than both regional and national averages. By contrast the number of residents claiming out of work benefits is low.

We helped local businesses affected by the COVID-19 pandemic and paid out over £64 million in business grants and reliefs as part of a package of measures announced by the Government.



“...FAREHAM IS A THRIVING PLACE FOR BUSINESS.”

HIGH FLYING PLANS...



Solent Airport at Daedalus is owned by Fareham Borough Council. Forming part of the Solent Enterprise Zone, the site features two new business parks: Faraday and Swordfish.

“...AN UNFLINCHING COMMITMENT TO SUPPORTING AND ENCOURAGING BUSINESS GROWTH...”

Underpinned by an unflinching commitment to supporting and encouraging business growth, Fareham Borough Council’s vision for the award winning Solent Airport at Daedalus has already begun to take shape.

The Council’s Fareham Innovation Centre opened in 2015 as an incubation hub to provide support and guidance to small and start-up businesses. It reached 100% occupancy within a year of opening. A £7m extension was opened in 2018.

The Daedalus Vision plan was reviewed in 2019, with plans for the next three to five years including: the provision of new commercial buildings for employment opportunities, additional community facilities, improved airport infrastructure and expansion opportunities. Four business units at Faraday Business Park at Daedalus (completed 2021) are available for

occupiers, and all the new aviation hangars are now occupied.

Two of the four Faraday units are already occupied.

The new Gate Guardian sculpture has been installed adjacent to the Peel Common roundabout.

The Daedalus Financial Strategy was adopted by the Council in March 2022. The overarching principle is that the Council’s interest in the whole Daedalus site should make a sustained positive contribution to the Council’s overall financial position and, as a minimum, the revenue costs associated with operating and investing in Daedalus should be as close to neutral to council taxpayers.



SAFE AND HEALTHY

Fareham is a safe and healthy place to live and work. Overall crime levels are low when compared to similar Boroughs in the area.

Life expectancy is higher than the national average for both men and women and our residents are generally healthier than most other areas in the country. Deprivation levels across the Borough are generally very low, but there are some small pockets of deprivation within Fareham town.

Fareham is a great place to be healthy and has a variety of sports and leisure facilities for residents to enjoy. We have invested significantly in facilities such as the multi-million-pound refurbishments of Holly Hill Leisure Centre and Fareham Leisure Centre.

Within the Borough, residents benefit from two leisure centres, 17 community centres, 27 football pitches, nine cricket squares and two rugby pitches. There are also 17 outdoor recreation sites and 46 children's play areas (this includes the new area at Abbey Meadows which was opened to the public in July 2021), 6 skate parks and 5 outdoor gyms. The Council also continues to support a wide range of cultural and entertainment activities including Westbury Manor Museum. We have also produced a vision to remodel Ferneham Hall into Fareham Live, a new arts and entertainment venue, with the building currently closed for refurbishment. The project was paused during the COVID-19 pandemic but restarted in 2021.

66% of adults aged 16+ in Fareham are considered to be active (defined as doing at least 150 minutes of physical activity each week)

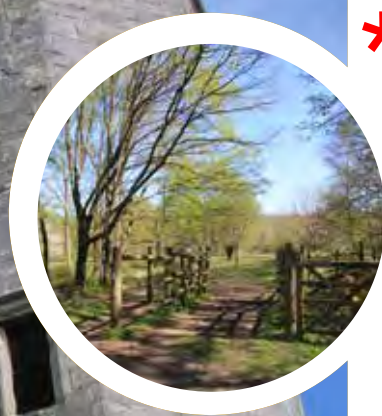


HOME is where the HEART is...

Fareham residents are, on the whole, well housed. More than 86% of homes are now owner occupied, which is much higher than the county and national averages. By contrast the proportion of social and private rented housing is very low.

Despite an increase of 38% in property prices between 2013 and 2018 for an average home in Fareham, house prices remain slightly lower than the Hampshire average although they are higher than some neighbouring authorities. First-time buyers in Fareham struggle to get onto the property market as the ratio between average house prices and earnings is higher than the level for most other areas in south Hampshire.

“FIRST-TIME BUYERS IN FAREHAM STRUGGLE TO GET ONTO THE PROPERTY MARKET...”



THE GREAT OUTDOORS...

With many acres of space safeguarded for wildlife and miles of natural coastline there are ample opportunities for getting out and about with or without the family.

The Council manages 331 acres of land for nature conservation across 25 different sites that include two nature reserves (Holly Hill Woodland Park and Warsash Common), and a Site of Special Scientific Interest (Portchester Common).

Cultivated spaces are important too and add quality to our everyday lives. Two open spaces, the Sensory Garden in Fareham Town Centre and Holly Hill Woodland Park, have consistently been awarded the prestigious Green Flag Award. A wheelchair swing has been installed at Holly Hill to complement a range of inclusive equipment (complete 2022). A new open space and play area, Abbey Meadows, is now fully open at Titchfield.

2021 was the 25th anniversary of the annual 'Fareham In Bloom' competition. In response to the COVID-19 pandemic we successfully ran it virtually, with over 150 entries across six categories.

The great outdoors includes our streets and buildings too and important historic buildings are protected for future generations.



In fact there are 13 conservation areas and nearly 600 listed buildings within the Borough, each offering a little piece of history and helping to weave a picture of Fareham across the ages.

THERE ARE 13 CONSERVATION AREAS:

- CAMS HALL
- CATISFIELD
- FAREHAM HIGH STREET
- HOOK
- OSBORN ROAD
- PORTCHESTER, CASTLE STREET
- SARISBURY GREEN
- SWANWICK SHORE
- TITCHFIELD
- TITCHFIELD ABBEY
- TOWN QUAY
- WALLINGTON
- WARSASH



Tell us what WORKS and what DOESN'T

Listening to residents' views is essential to the way the Council works and helps us deliver better services.

Community Action Team (CAT) meetings take place where there is a local 'hot topic' of interest to residents. There are also regular YCAT meetings where young people can ask questions and have their say. Whilst we were unable to hold the usual CAT meetings during the COVID-19 pandemic, 2021 saw a return to in-person consultation meetings. In 2022 consultations on the Local Boundary Review and Taxi Licencing Policy were undertaken. These ensure our residents continue to have the opportunity to comment on the things that matter to them.

Residents can have their say using an online Customer Engagement Panel (the E-Panel) to help customers better understand how we work, have their say and increase openness and transparency. They can also take part in various consultations that take place throughout the year.

Social media is important too. Residents can contact the Council directly on Facebook and Twitter, both of which are used to keep customers up-to-date with useful information including details of any new consultations taking place, public



Our website contains all the Council's latest news and copies of the Council's Online magazine 'Fareham Today'. Digital screens in Fareham Shopping Centre (installed in 2022) provide a further opportunity for us to share information.

Sign up for the Council's e-panel at:
www.fareham.gov.uk/epanel

Check out any current consultations at:
www.fareham.gov.uk/consultations

**SIGN UP TO OUR
ONLINE CUSTOMER
ENGAGEMENT PANEL
(THE E-PANEL) AND JOIN
IN THE CONVERSATION**



OUR VISION

Fareham is a prosperous, safe and attractive place to live and work. This has occurred through careful management and development, as well as constant attention to our environment and the needs of our communities. Our vision for Fareham's future is based upon the assumption that residents want to preserve all that is good about Fareham, whilst increasing prosperity, providing new homes for our growing communities and making it an even more inclusive and attractive place to live and work.

“FAREHAM IS A PROSPEROUS, SAFE AND ATTRACTIVE PLACE TO LIVE AND WORK.”

OUR VALUES

Everything we do is guided by a set of values which are shared by all elected members and employees.

OUR CORPORATE VALUES

Listening and being responsive to our customers

Recognising and protecting the identity of existing communities

Enhancing prosperity and conserving all that is good

Being efficient, effective and providing value for money

Leading our communities and achieving change for the better

“LEISURE OPPORTUNITIES AVAILABLE FOR RESIDENTS AND VISITORS ALIKE...”

OUR PRIORITIES

We will achieve our vision by focusing our efforts and resources on six corporate priorities:



1 PROVIDING HOUSING CHOICES

by working with our key partners to enable and support a diverse housing market so that residents have access to good quality housing that is affordable and offers a choice of tenures. We will take positive steps to prevent homelessness and assist individuals and families in finding good quality accommodation.



2 PROTECT AND ENHANCE THE ENVIRONMENT

by ensuring that Fareham remains a clean and attractive place to live and work. We will make sure that our heritage and natural environment are conserved and enhanced for future generations. We will also minimise the impact on the environment by reducing our use of natural resources; minimising the generation of waste and maximising the collection of recyclable materials.



3 STRONG, SAFE, INCLUSIVE AND HEALTHY COMMUNITIES

by working with others to provide an environment where people of all ages feel safe. We will give people greater influence over the decisions that affect their lives and build more inclusive communities by providing easy access to information and services provided by the Council. We will also ensure that measures are in place to protect the health and safety of people who live, work or visit the Borough.



4 MAINTAIN AND EXTEND PROSPERITY

by working with others to continue to support and promote the economic vitality of the Borough. Developing and improving vibrant town and district centres offering a range of shopping, leisure and employment opportunities, together with the delivery of an employment-led vision for Daedalus will be vital to achieving this.



5 LEISURE OPPORTUNITIES FOR HEALTH AND FUN

so that residents and visitors of all ages can socialise with other members of our communities; participate in arts and entertainment activities; and improve their fitness and health.



6 DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

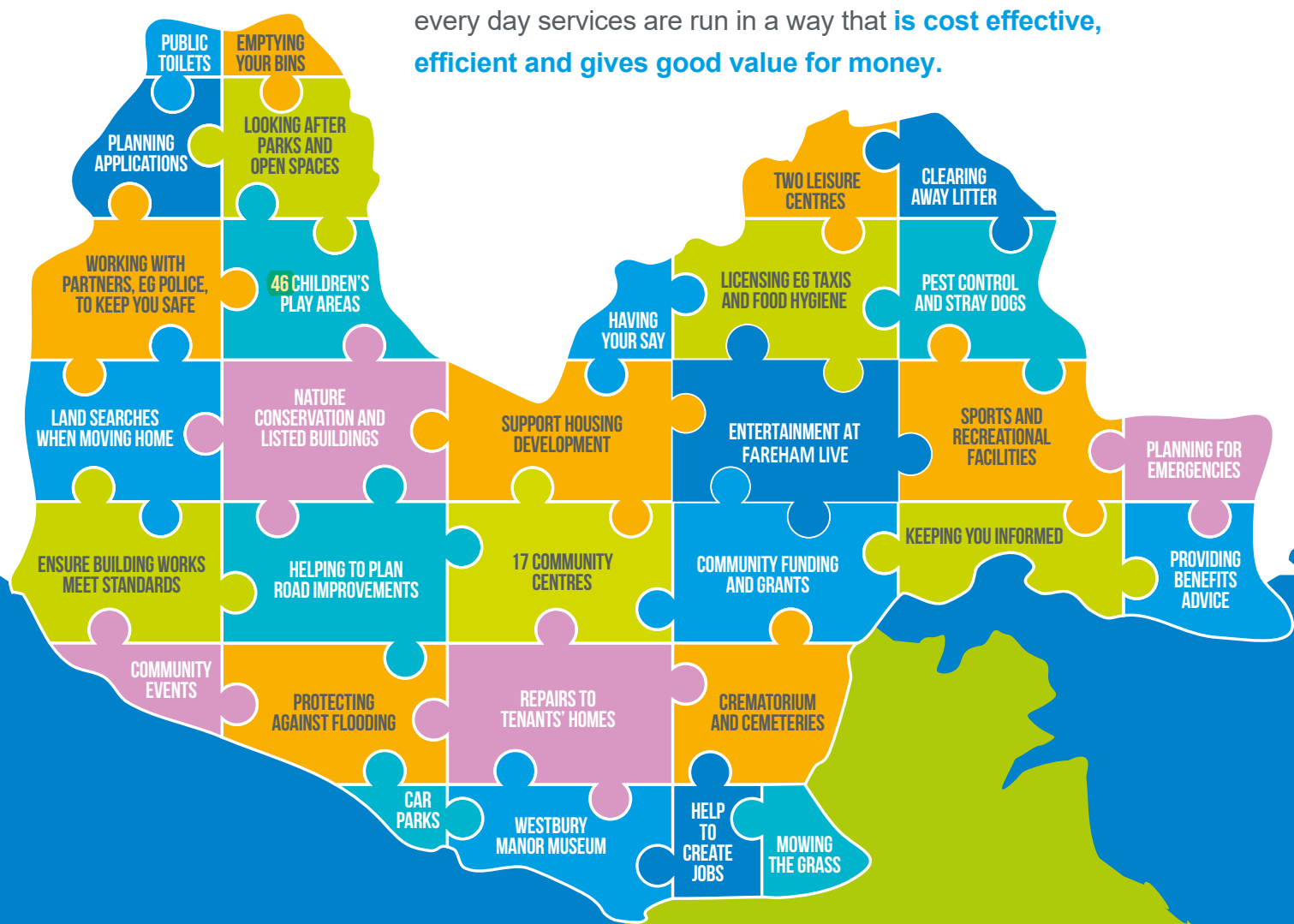
by making sure that the decisions we make are transparent and that arrangements are in place to secure on-going improvement. Our overall priority is to ensure that we offer good value for money by providing high quality services and maintaining high levels of customer satisfaction, whilst keeping council tax levels low when compared to other district councils.

“WE WILL GIVE PEOPLE GREATER INFLUENCE OVER THE DECISIONS THAT AFFECT THEIR LIVES...”



It's the **LITTLE THINGS** **THAT MATTER**

Although it is the big projects that get the headlines, it is the day to day work we carry out that takes up most of our time and energy. It is also what the Fareham element of your council tax pays for. We know how important it is to you that we get the basics right and we work really hard to ensure that every day services are run in a way that **is cost effective, efficient and gives good value for money.**



PRIORITY one

Between now and 2023 we have big plans for improvements all of which are driven by our corporate priorities. You will be able to keep an eye on how we are doing as key milestones will be included in our annual review.

PROVIDING HOUSING CHOICES

Ensuring everyone has somewhere to live is a vital role for Council.

Working against the backdrop of a national shortfall in housing and accommodation, we have worked hard to develop key strategies that will enable us to ensure there are housing choices for people in Fareham. We will...

- Enable the delivery of a new Garden Village at Welborne, providing thousands of new homes, new jobs, new schools, and new leisure facilities. Outline planning consent for Welborne, including Junction 10 improvements for the M27, was granted in 2021.
- Prepare a new Local Plan, which will plan for the provision of new homes, and employment space, across the Borough up to 2037.
- Prepare and implement a new Affordable Housing Strategy, which will determine the Council's future role in the provision of housing. (Complete October 2019).
- Support the development of affordable housing at Rose Court (complete in 2021) and begin work on affordable rent housing for older people at Station Road in Portchester.



“ENSURING EVERYONE HAS SOMEWHERE TO LIVE IS A VITAL ROLE FOR COUNCIL.”

PRIORITY two

PROTECT AND ENHANCE THE ENVIRONMENT

The environment in which we live helps to shape our experiences and the way we live our lives. We want to make sure that the things we enjoy today will still be around for future generations.

As well as protecting our assets, the next few years will see some exciting developments across the Borough. We will...

- Transform the fields and verges on the boundary of Daedalus into Daedalus Common, an exciting new area of public open space for the local community.
- Create Abbey Meadows, a new park in Titchfield, providing easy access to the countryside for local people.
- Transform woodland areas at Coldeast to create new public open spaces. (Complete July 2017).
- Deliver a major coastal defence scheme at Hill Head (complete December 2017).
- Increase our recycling rates and reduce the amount of household waste. 'Clip and Collect' garden waste subscription service launched 2021.
- Continue with our 'Give Plastic the Push' campaign. New anti-littering campaign 'No More Rubbish Excuses' launched March 2022.
- Deliver and develop our Climate Change Action Plan to reduce the Council's carbon footprint and to mitigate and adapt to the impacts of climate change in Fareham.
- Trial the use of biofuel (HVO) in our garden waste collection vehicles and smaller diesel vehicles for a period of 12 months.
- Celebrate the Queen's Platinum Jubilee by sponsoring two areas of tree planting - Queen's Copse and Platinum Copse (opened 2022).

"WE WANT TO MAKE SURE THAT THE THINGS WE ENJOY TODAY WILL STILL BE AROUND FOR FUTURE GENERATIONS."



PRIORITY three

STRONG, SAFE INCLUSIVE AND HEALTHY COMMUNITIES



Feeling safe in our homes and everyday activities is vital for our wellbeing and peace of mind.

We also know it is important to local people that we recognise and protect the identity of existing and new communities.

This includes the provision of local facilities. We will...

- Promote and support the delivery of a Garden Village at Welborne, as part of a planned sustainable new community to come forward over the next 20 years.
- Create 400 new graves as an extension to Holly Hill cemetery to increase the number of burial plots available to residents of the west of the Borough. (Complete June 2020).
- Review our approach to Community Safety, including analysis of CCTV, street lighting and landscaping to ensure that we make the Borough as safe as possible. (Complete November 2020.)
- Deliver four sustainable measures supported as part of the Council's 'Let's Clear the Air' campaign, aimed at ensuring nitrogen dioxide levels across Fareham do not exceed national guidelines. (Complete January 2020.)

“PROMOTE AND SUPPORT THE DELIVERY OF WELBORNE...”

PRIORITY four

MAINTAIN AND EXTEND PROSPERITY

We recognise that business growth is essential to the local economy, providing good quality jobs for local people and creating attractive, vibrant town and district centres.

As well as supporting and protecting existing businesses we want to attract new employers to our Borough providing opportunities for future generations. We will...

- Commence the regeneration of Fareham Town Centre, which will include the provision of new homes, improvements to retail, leisure and entertainment facilities and changes to parking provision.
- Enable the redevelopment of Portchester District Centre, which will include improvements to the shopping precinct, the provision of new homes and improvements to car parking facilities.
- Continue to implement our vision for Daedalus, unlocking new employment opportunities to enable business to relocate and grow their business on the site, alongside investment in airport services and facilities.
- Support the construction of major highway schemes across the Borough to include the Stubbington Bypass (opened 2022), improvements to the southern section of Newgate Lane and a redesigned “all moves” Junction 10 on the M27.
- Encourage a broader choice of Further Education provision in the Borough, including T Levels.
- Implement plans to replace Osborn Road multi-storey car park with a surface car park.
- Use funding from both the Reopening High Streets Safely and Welcome Back Funds to support the safe return to our high street and coastal areas following the lifting of COVID restrictions.
- Support the area’s diverse range of unique, independent shops and food and drink businesses to bounce back after the challenges of the pandemic with the launch of the Live Love Local message in 2021.



“A VIBRANT SHOPPING CENTRE IS AN ASSET TO ANY COMMUNITY...”

PRIORITY five

LEISURE OPPORTUNITIES FOR HEALTH AND FUN

Fareham is an attractive place to live and well-equipped with a whole host of leisure activities.

As a Council we are constantly seeking to improve leisure facilities for residents and over the coming years we will see some exciting developments. We will...

- Transform Westbury Manor into a vibrant “culture stop” in Fareham Town Centre. (Complete July 2017).
- Transform Ferneham Hall into a new arts and entertainment venue, Fareham Live, with a community focus. This project has now restarted following a pause during COVID-19.
- Provide new sports pitches and children’s play area at Coldeast. (Complete July 2018).
- Provide a new allotment site in the Stubbington area.
- Improve the facilities at Cams Alders Recreation Ground to meet the needs of the sports and encourage greater participation by the community.



“TRANSFORM WESTBURY MANOR MUSEUM INTO A ‘CULTURE STOP’...”

PRIORITY six

A DYNAMIC, PRUDENT AND PROGRESSIVE COUNCIL

We are constantly seeking ways to reduce our spending and make your money work harder so that we can continue to deliver good services. We will...



- Continue to work within a balanced and sustainable budget, recognising the reduction in Government funding.
- Continue to implement systems thinking* across all Council services to ensure a customer focused approach and the quick resolution of problems.
- Develop the Civic Offices to be an attractive working environment for existing and prospective tenants.
- Undertake a major review of all Council owned land and buildings to ensure that we are making the best use of our assets.
- Be alive to new opportunities for further investment in commercial properties to help meet corporate priorities.
- Continue to explore opportunities for shared services, partnerships and joint working with neighbouring Councils.
- Deliver a programme of work under the Opportunities Plan, to enable the Council to generate additional revenue, reduce costs and respond to service pressures and opportunities.
- Manage delivery of the Government's Grants to help support Fareham-based businesses in response to COVID-19.



Holly Hill



*Systems thinking helps to design Council services so that the needs of the customer are met in the simplest and most efficient way.

Strategic FRAMEWORK

Our strategic framework is made up of key financial and planning documents that help shape the work of the Council.

CORPORATE STRATEGY sets out our vision and priorities for the medium-term (i.e. five years). It also includes a set of improvement actions that describe the key projects and initiatives that we will focus on over this period.

LOCAL PLAN sets out the policies that will determine future land use to meet the needs of the corporate strategy.

MEDIUM TERM FINANCIAL STRATEGY AND ANNUAL BUDGET addresses the financial implications of all the Council's strategies and plans.

The corporate strategy and other strategies and plans are supported by local service agreements, which include a range of measures that demonstrate the general performance and degree of success of the Council.

Email your comments to consultation@fareham.gov.uk

